Corse Parish Council

Minutes of the Annual Meeting of Corse Parish Council held at Corse Village Hall on Tuesday 1st May 2018

Present: Cllr P Burford, Cllr M Jones, Cllr T Jones, Cllr G Bruce, Cllr N Davis, Cllr D Preston, Cllr B Buck.

---

1. **Apologies**
   No apologies were received

2. **Election of Officers/Representatives for the ensuing year**.
   Chairman
   Cllr T Jones proposed Cllr N Davis, who was prepared to stand again, this was seconded by Cllr P Burford.
   In the absence of any further nominations, Cllr N Davis was elected unopposed.

3. **Vice-Chairman**
   Cllr N Davis proposed Cllr M Jones, who was prepared to stand again, this was seconded by Cllr G Bruce. In the absence of any further nominations, Cllr M Jones was elected unopposed.

4. **Declaration of Acceptance**
   Acceptance forms were signed by the Chair and the Vice Chair in the presence of the Proper Officer/Clerk

5. **Code of Conduct**
   The code of conduct was reviewed and accepted without change. There were no new Councillors needing to sign the code – all Councillors had undertaken this at the beginning of their Term of Office.

6. **Standing Orders and Financial Regulations**
   The Standing Orders were reviewed with the Councillors having been made aware of and having read the changes and were accepted by all Councillors. The Financial Regulations were reviewed and accepted by all Councillors.

7. **Committee Arrangements**
   The Committee representatives were reviewed and agreed as follows:

   Village Hall representative – Cllr Preston was prepared to stand again as the Parish Council representative – this was unanimously agreed.
   Playing Field representative – Cllr Buck was prepared to stand as the Parish Council representative – this was unanimously agreed.
   Staunton Parish Council meetings representative – Cllr Davis was prepared to stand again as the Parish Councils representative – this was unanimously agreed.
   Emergency Planning representative– Cllr T Jones was prepared to stand again as the Parish Council representative - this was unanimously agreed.

The Planning Advisory Panel – Cllr Norman Davis, Cllr Dennis Preston and Cllr Mike Jones were prepared to sit on this committee again. This panel will discuss and view planning applications in preparation to feedback to the Parish Council meeting so that a full Council decision can be made and submitted. This was agreed by all Councillors present.
Corse Charity representative – Cllr M Jones was prepared to stand as the Parish Council representative – this was unanimously agreed.
Staffing and Safety Panel – Cllr Burford, Cllr M Jones and Cllr G Bruce were prepared to sit on this panel again – this was unanimously agreed.

8. **Asset Inventory**
   The asset inventory as adjusted in accordance with JPAG guidance was accepted by the Parish Council.

9. **Risk Assessment**
   The Risk Assessment was reviewed and accepted by all Cllrs

10. **Insurance Cover**
    The insurance was previously renewed and will not need to be renewed until May March 2019.

11. **Complaints, FOI/DPA and Press/Media Procedures**
    The complaints procedure was reviewed and accepted without change by the Parish Council.
    The FOI/DPA procedures were reviewed and accepted without change by the Parish Council.
    The Press/Media procedure was reviewed and accepted without change by the Parish Council.

12. **Questions from members of the public**
    There were no questions.

13. **Other Items for discussion only**
    There were no other items.

This concluded the business of the meeting and it was declared closed at 7.50pm