Corse Parish Council

Minutes of the Annual Meeting of Corse Parish Council held at Corse Village Hall on Thursday 16th May 2019 at 7.30pm.

Present: Cllr P Burford, Cllr M Jones, Cllr R Hall, Cllr T Jones, Cllr N Davis, Cllr D Preston, Cllr B Buck.

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1. Apologies

No apologies were received

2. Election of Chairman

Cllr D Preston proposed Cllr N Davis, who was prepared to stand again
Cllr T Jones proposed Cllr P Burford, who was prepared to stand
Seconders were sought for the proposals and Cllr R Hall seconded the proposal of Cllr P Burford, no further seconders were received.
It was resolved that Cllr P Burford be elected as Chairman, the acceptance of office form was signed.

3. Vice-Chairman

Cllr B Buck proposed Cllr M Jones, who was prepared to stand again
There were no further proposals and Cllr N Davis seconded the proposal of Cllr M Jones. It was resolved that Cllr M Jones be elected as Vice Chairman, the acceptance of office form was signed.

4. Declaration of Acceptance

The Councillors Declarations of Acceptance of Office were signed by the Councillors in the presence of the Proper Officer to the Council.

5. Code of Conduct

It was resolved to adopt the Code of Conduct for Councillors, with no amendments. Acceptance of the Code is signed within the Declaration of Acceptance of Office.

6. Standing Orders and Financial Regulations

The Standing Orders and the Financial Regulations were reviewed, and it was resolved to accept them with no amendments.

7. Committee Arrangements

It was **resolved** to leave the current delegation arrangements for sub-committees unchanged, it was also **resolved** to leave the terms of reference for the sub-committees unchanged.

8. Existing Committees

It was **resolved** to re-appoint members of the committees as below.

Committee	Members
Staffing and Safety Advisory	Cllr Philip Burford, Cllr Mike Jones
Planning Advisory	Cllr Norman Davis, Cllr Dennis Preston, Cllr Mike Jones
Standards Advisory	Any 3 Councillors

It was **resolved** to appoint Councillor B Buck to the Staffing and Safety Advisory Sub-Committee to replace Councillor G Bruce.

9. New Committees

It was **resolved** that no new Committees needed to be formed.

10. External bodies

It was proposed by Cllr M Jones ad seconded by Cllr D Preston that the external body representatives continue as they were last year, all Councillor were in agreement and it was **resolved** that the Council will be represented as follows for 2019/20:

External Body	Representative
Village Hall representative	Cllr Dennis Preston
Playing Field representative	Cllr Barbara Buck
Staunton Parish Council meetings representative	Cllr Norman Davis
Emergency Planning representative	Cllr Trevor Jones
Corse Charity representative	Cllr Mike Jones

11. **Asset inventory**

It was **resolved** to accept the inventory of land and assets with no changes, it was noted that this was altered previously to amend the values for community assets as recommended by JPAG guidelines and the Internal Auditor.

12. Risk Assessment

The Risk Management controls were reviewed, it was proposed by Cllr N Davis and seconded by Cllr B Buck that the Risk Management Controls were accepted, it was resolved to accept them without change.

13. Insurance Cover

It was noted that insurance cover is in place, the insurance cover will be considered in March 2020 and quotes will be sought nearer the time.

14. Memberships

No Councillors or employees currently belong to any professional bodies.

15. Complaints, FOI/DPA and Press/Media Procedures

It was proposed by Cllr T Jones and seconded by Cllr B Buck that the Complaints, FOI/DPA and Press/Media procedures be accepted, this was agreed by all Councillors present and the following resolutions were made.

It was resolved to accept the Council's complaint procedure with no amendments.

It was resolved to accept the Council's procedure for handling requests made under the Freedom of Information Act 2000 and the Data Protection Act 1998 with no amendments, it was noted that these were previously amended to take int consideration the new GDPR regulations.

It was resolved to accept the Council's proposed procedure for dealing with the press and media with no amendments.

16. Questions from members of the public

There were no questions from the public

17. Other Items for discussion only

There were no other items to be discussed

This concluded the business of the meeting and it was declared closed at 7.50pm

Chairman's initials signature..... Date:.....