Corse Parish Council

Minutes of the Annual Meeting of Corse Parish Council held at Corse Village Hall on Tuesday 2nd May 2017

Present: Cllr P Burford, Cllr M Jones, Cllr T Jones, Cllr G Bruce, Cllr N Davis, Cllr D Preston, Cllr B Buck.

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1. **Apologies**
   No apologies were received

2. **Election of Officers/Representatives for the ensuing year**.
   Chairman
   Cllr T Jones proposed Cllr Burford, who was prepared to stand again, this was seconded by Cllr B Buck
   In the absence of any further nominations, Cllr Burford was elected unopposed.

3. **Vice-Chairman**
   Cllr D Preston proposed Cllr M Jones, who was prepared to stand again, this was seconded by Cllr G Bruce. In the absence of any further nominations, Cllr Jones was elected unopposed.

4. **Declaration of Acceptance**
   Acceptance forms were signed by the Chair and the Vice Chair in the presence of the Proper Officer/Clerk

5. **Code of Conduct**
   The code of conduct was reviewed and accepted without change. There were no new Councillors needing to sign the code – all Councillors had undertaken this at the beginning of their Term of Office.

6. **Standing Orders and Financial Regulations**
   The Standing Orders and the Financial Regulations were reviewed and accepted without change by all Councillors.

7. **Committee Arrangements**
   The Committee representatives were reviewed and agreed as follows:

   Village Hall representative – Cllr Preston was prepared to stand again as the Parish Council representative – this was unanimously agreed.
   Playing Field representative – Cllr Buck was prepared to stand as the Parish Council representative – this was unanimously agreed.
   Staunton Parish Council meetings representative – Cllr Davis was prepared to stand again as the Parish Councils representative – this was unanimously agreed.
   Emergency Planning representative– Cllr T Jones was prepared to stand again as the Parish Council representative - this was unanimously agreed.
   The Planning Advisory Panel – It was agreed to re-form this committee and Cllr Norman Davis, Cllr Dennis Preston and Cllr Mike Jones were prepared to sit on this

committee. This panel will discuss and view planning applications in preparation to feedback to the Parish Council meeting so that a full Council decision can be made and submitted. This was agreed by all Councillors present.
Corse Charity representative – Cllr M Jones was prepared to stand as the Parish Council representative – this was unanimously agreed.
Staffing and Safety Panel – Cllr Burford, Cllr M Jones and Cllr G Bruce were prepared to sit on this panel again – this was unanimously agreed.

8. **Asset Inventory**
   The asset inventory as adjusted in accordance with JPAG guidance was accepted by the Parish Council.

9. **Risk Assessment**
   The Risk Assessment was reviewed and accepted by all Cllrs

10. **Insurance Cover**
    The insurance was previously renewed on a three year fixed price agreement and will not need to be renewed until May 2018.

11. **Complaints, FOI/DPA and Press/Media Procedures**
    The complaints procedure was reviewed and accepted without change by the Parish Council.
    The FOI/DPA procedures were reviewed and accepted without change by the Parish Council.
    The Press/Media procedure was reviewed and remains unaltered – this was accepted by the Parish Council.

12. **Questions from members of the public**
    There were no questions.

13. **Other Items for discussion only**
    There were no other items.

This concluded the business of the meeting and it was declared closed at 7.48pm