CORSE PARISH COUNCIL

Minutes of a bi-monthly meeting held on Tuesday 1st May 2018 at the Village Hall following the Annual Meeting of the Parish Council.

Present: Cllr N Davis, Cllr M Jones, Cllr D Preston, Cllr T Jones, Cllr P Burford, Cllr G Bruce, Cllr B Buck

8 members of the public attended

1. **Apologies for Absence**
   No apologies for absence were received.

2. **Declarations of Interest**
   There were no declarations of interest expressed.

3. **Approval of Minutes of the Ordinary Meeting of 6th March 2018 and the Annual Parish Meeting held on 17th April 2018**
   Cllr T Jones proposed that the Ordinary Meeting minutes of the 6th March 2018 were agreed as a true record this was seconded by Cllr M Jones this was agreed by all Cllrs present.
   Cllr M Jones proposed that the Annual Parish Meeting minutes of the 17th April 2018 were agreed as a true record this was seconded by Cllr D Preston this was agreed by all Cllrs present

4. **Matters Arising from previous minutes**
   There were no matter arising.

5. **Public Consultation**
   The phone box was discussed as this was due to be painted and used for displaying purposes. It was agreed that Cllr M Jones would purchase the paint as he can obtained this at a lower cost and Cllr B Allen has the gold paint ready to paint the crowns.
   It was agreed that the box would need to be sanded down and primed before painting and it was agreed that Cllr G Bruce would liaise with Matt Fuller regarding undertaking this. It was further agreed that Cllr Bruce and Matt Fuller would measure the Perspex squares and obtain a quote for replacing these with toughened glass so that the display of information would be clearer.

   The parking in Boundary Place on the grass verges has reduced these areas to mud it was agreed to add to the Highways list.

   The parking in Compton Close is still taking place and it is causing an obstruction especially it is believed to emergency vehicles that may have to access the houses. The area needs to be assessed during the evening when people are home from work not during the day and the Clerk will pass these concerns onto the Police.

6. **District and County Reports**
   6.1 District Councillor Philip Burford had no further items to add following the recent Annual Parish Meeting.
   6.2 County Councillor Brian Robinson had no further items to add following the recent Annual Parish Meeting.

7. **Highways**
   Drainage at School Crescent – the flooding in this area is now worse than before and it was agreed to add this to the Highways list.

   Milestones along A417 – Highways have advised that the Milestone markers serve no Highway purpose and that a group would need to preserve or maintain them such as has happened at Maisemore. It was agreed that the Parish Could would try to ascertain who repaired the Marker last year if not Highways and would also contact Maisemore.

   Staunton Cross Roundabout – the roundabout safety report has now been received listing the findings of the audit, the report also provides several recommended solutions. It was felt that the roundabout could be enlarged to make it more effective or that a bypass could be an option. Cllr Robinson was keen to take back a preferred solution from the Parish Council but it was agreed that the Parish Council are not qualified to advise Highways of the best solution and that a qualified road safety inspector should advise the best recommendation. The Parish Council will advise Highways of this decision.

Chairman's signature…….. Date …….

Access from Corse and Staunton to the BP Garage A417 – parishioners have enquired if a footpath could be put in place from Barn Lane, Corse through to the BP Garage on the A417. The facilities and amenities in the Village have changed considerably over time and access to alternative provisions are now needed which it is felt that the garage would provide but is inaccessible to the majority of people as the nature of the A417 prevents access on foot or cycle.
The Parish Council will send the request to highways and add to the Highway list.

A417 and accidents in area of BP Garage – at the recent Annual Parish Meeting it was felt that this area needs to be reviewed but that the first step would be to place the speed camera in this area to collect data on speeds to back up any request from the Parish Council. Cllr B Allen advised that a pole had originally been requested in this area and was to be funded by Will Windsor-Clive, however this has never been put in place, the Parish Council are to send the request to Brian Robinson who will arrange for this to be carried out. Parishioners asked why the precept was not raised if the cost was an issue to with purchasing further units or installing poles – it was explained that at the time of the precept consideration there was no discussion on the need for additional units and the cost of installing the pole was to be funded by Will Windsor-Clive.
Parishioners also commented on the perceived decrease in the precept requested by the Parish Council and it was explained that the precept remained the same but shows as a decrease as there are more occupied houses in the Village this year. The Parish Council will take this into consideration when discussing the precept in the future.

The drain outside the Pound has been jetted and cleared as much as possible, Highways have advised that there is a broken pipe that causes some blocking. The Parish Council felt that as it has been jetted through this should now run properly.

The Parish Council wrote to the owner regarding the repairs that were due to take place in Church Lane as it was believed that Church Lane was adopted from the junction with the A417 through to the cattle grid, however, the Parish Council have been advised that the verge and the entrance into the property may belong to the owner. The Parish Council cannot be involved in an ownership dispute and this item will be referred back to Highways.

It was agreed to add to the highways list that moss is growing badly on the pavement from Barn Lane junction with the A417 to the Village Hall. The Parish Council will request that this is added to the lengths men scheme.

8. Police

The police report has been circulated to Cllrs.
The Speed Awareness Session is due to take place at Hartpury Village Hall on Wednesday 16th May at 5pm – all are welcome to come along.

9. Finance

9.1 **Accounts for payment:** the payments as presented and attached to the minutes were proposed as accepted by Cllr G Bruce this was seconded by Cllr B Buck and unanimously agreed – the cheques were signed.

9.2 **The financial statement and cash re-conciliations** for the month were approved and are attached to the minutes. These were agreed by all Cllrs present.

9.3 **Statement of Accounts and Bank Reconciliation for 2017/18**
The Statement of Accounts – please see Annual Return 9.4, the Bank Reconciliation for the year ending 31st March 2018 was proposed as accepted by Cllr D Preston and seconded by Cllr B Buck and the Parish Council resolved to accept as correct.

9.4 **Annual Return for 2017/18**

9.4.1 The Annual Governance Statement for year ending 31st March 2018 was proposed as accepted by Cllr D Preston and seconded by Cllr B Buck and it was resolved to accept as correct by all Cllrs present.

9.4.2 The Accounting Statements for year ending 31st March 2018 were proposed as accepted by Cllr D Preston and seconded by Cllr B Buck and it was resolved to accept as correct all Cllrs present.

The Clerk/RFO advised the Council that the Parish Council meets the qualifying criteria for exemption, this had been confirmed by the Internal Auditor and an Exemption Certificate was signed by the RFO and the Chairman and will be returned to the External Auditor.

9.5 Internal Audit 2017/18
The report of the internal auditor has been received and considered, there are no recommendations outlined.
Cllr N Davis will continue to carry out the internal audits each quarter for the Parish Council.

Chairman's signature…….. Date …….

9.6 Grants & Donations

The following donation were proposed by Cllr P Burford and seconded by Cllr D Preston and agreed by all Cllrs. Cheques will be raised at the July meeting.

Village Hall	200
Playing Field	450
St Margaret's Church	250
SCATS	100
Staunton and Corse Scouts	100
Staunton and Corse Brownies	100

10. Planning

Application Reference	Property	Details	Comments
P0438/18/FUL	3 Grange Close, Corse, GL19 3SP	Erection of a greenhouse and a garden shed incorporating a log store	No Comment

11. General Data Protection Regulations

The Clerk is working through the toolkit and advised the Council that there is a proposed amendment that will exempt all Parish and Town Councils and Parish Meetings from having to employ a Data Protection Officer –the outcome of this is still awaited.

12. Other items for Information Only/Future Agenda Items

A request was received with regard to a contribution towards Youth Services, the Clerk spoke with the Chairman and the County Councillor and the following reply was submitted.

The subject of the £2k contribution for Youth Services was recently discussed and we have been advised by our County Councillor that County Councillors have been given a specific budget to spend on youth activities and projects in their areas, they have been given £30,000 for the next three years and can spend this money in year one or over the 3 year period. The total is £270,000 for the Forest of Dean area (nine Councillors). They also have a separate Highways budget to spend.

We understand that there is an approach being made from an FODDC group to all County Councillors for funding to support youth work across the Forest of Dean and that the requested £2k should be obtained through that avenue and not at Parish Council level.

Corse Parish Council are unable to commit to a £2k contribution.

13. Dates of forthcoming meetings:

3rd July 2018	4th September 2018	6th November 2018	2nd January 2019
5th March 2019	16th April 2019 to include the Annual Parish Meeting	7th May 2019 to include the Annual Meeting of the Parish Council	

This concluded the business of the meeting and it was declared closed at 9.40pm

Chairman's signature…….. Date …….