CORSE PARISH COUNCIL

Minutes of a bi-monthly meeting held on Thursday 16th May 2019 following the Annual Meeting of the Parish Council at the Village Hall.

Present: Cllr P Burford (Chairman), Cllr M Jones (Vice-Chairman), Cllr N Davis, Cllr B Buck, Cllr T Jones, Cllr D Preston, Cllr R Hall.

2 members of the public attended.

1. Apologies for Absence
No apologies were received.

2. Declarations of Interest
There were no declarations of interest made at this time.

3. Approval of Minutes of Previous Meeting(s)
Cllr T Jones proposed that the minutes of the Annual Parish Meeting held on the 2nd April 2019 were agreed as a true record this was seconded by Cllr B Buck and agreed by all Cllrs present at that meeting, it was proposed by Cllr T Jones that the minutes of the Ordinary Meeting held on the 5th March 2019 were agreed as a true record this was seconded by Cllr D Preston and agreed by all Cllrs present at that meeting.

4. Matters Arising from previous minutes
There were no matters arising.

5. Public Consultation
The Parish Council were made aware of an issue with barking dogs, the resident concerned has been advised to keep a diary of dates, times of day/night and how long the barking continues for. This is to be submitted to the Parish Council at the July meeting and District Councillor Burford will provide this evidence to the FoDDC.

6. District and County Reports

6.1 District Councillor Philip Burford spoke to Cllrs on the following matters: Elections that took place on the 2nd May, the election for Newent which will take place next Thursday and the upcoming full Council meeting.

6.2 District Councillor Brian Lewis sent his apologies, all new Councillors are at FoDDC this evening.

6.3 County Councillor Brian Robinson sent his apologies.

7. Highways
All outstanding Highways issues were discussed and will be chased up with Highways, updates will then be circulated to Cllrs.
A new item to be added is the signs on the verge at Church Lane where they are obstructing the view of traffic exiting onto the A417.

Please advise the Clerk of any additional items so that these can be advised to Highways promptly.

8. Police
There was no police report.
The Clerk read out the letter sent to and the reply received from the Chief Constable and the actions will be chased up with inspector Hodgetts.

Chairman's signature……. Date …….

9. Finance

9.1 Accounts for payment

It was proposed by Cllr B Buck and seconded by Cllr N Davis that the presented payments were to be made this was agreed by all Councillors present and it was resolved to make the payments.

9.2 Financial Statement and Cash Reconciliation

The financial statement and cash re-conciliations for the month were approved and are attached to the minutes.

9.3 Annual Return – Governance Statements and Bank Reconciliation for 2018/19

The Annual Governance Statements for year ending 31st March 2019 were read out by the Clerk, it was proposed by Cllr M Jones and seconded by Cllr B Buck that the Parish Council had carried out their duties and it was **resolved** to approve these.

9.4 Annual Return – Accounting Statements

The Accounting Statements for year ending 31st March 2019 were read out by the Clerk, it was proposed by Cllr T Jones and seconded by Cllr R Hall that the Accounting Statements were correct and it was **resolved** to approve these.

9.5 Certificate of Exemption

The conditions that the Parish Council must meet to declare itself exempt were read out by the Clerk, it was proposed by Cllr B Buck and seconded by Cllr R Hall that the Parish Council met the conditions and it was resolved to sign the declaration for submission to the External Auditors.

9.6 Internal Audit 2018/19

The report of the internal auditor has been received and considered, there are no recommendations outlined and no actions need to be taken by the Parish Council.

Cllr N Davis is to continue to carry out the internal audits each quarter for the Parish Council for 2019/20.

9.7 Clerks Salary

The recommended increase from NALC for spine point 22 was considered and it was agreed that this recommended hourly rate would be put into place and backdated to April 2019.

9.8 Grants and Donations

The proposed grants/donations were read out as follows:

Corse and Staunton Scouts	£100
SCATS	£100
Corse and Staunton Brownies	£100
St. Margaret's Church	£250
Corse and Staunton Village Hall	£250
Corse and Staunton Playing Field	£450

It was proposed by Cllr N Davis and seconded by Cllr M Jones that the payments be made this was agreed by all Cllrs with the exception of Cllr B Buck who declared an interest as Chairman of the Village Hall and abstained.

9.9 Speed Indicator Device

It was agreed to wait until the Election invoice had been received and paid before proceeding with this item. It will be added to the next Agenda.

Chairman's signature……. Date …….

10. Planning

Cllr D Preston declared an interest and abstained on application P0679/16/PQ3P as related by marriage to applicant. Cllr P Burford did not express an opinion on the application.

Application Reference	Property	Details
P0514/19/FUL	Marley Hall, Gloucester Road	Erection of a single storey rear extension, raising of flat roof to pitched, alterations to fenestration and rendering of external walls including the replacement of the post and rail fencing with 1.8m high close boarded fencing with associated landscaping and works
The Parish Council have no adverse comments to make but they would ask that the Conservation Officers comments are taken into account when making a decision.		
P0679/19/PQ3P	Oakbank, Stanbrook Lane	Prior notification for the change of use of existing agricultural barn to a residential dwelling and associated building operations
The Parish Council have no comments to make.		
P0649/19/FUL	The Boundary, Drinkers End, Corse Lawn	Conversion and single storey extension to existing garage to provide ancillary living accommodation for dependant relative
The Parish Council have no comments to make.		
P0676/19/FUL	Corse Court Farm House, Church Lane, Corse, Gloucester.	Installation of a first-floor gable end window
The Parish Council have no comments to make.		

11. Milestones

Cllr P Burford to is liaise with Richard Spry on this item and the Clerk will also check that the quote received includes resetting the stone upon completion.

12. Mitcheldean Neighbourhood Plan

The plan was noted, and Councillors are encouraged to look at the plan for Longhope as this would be more relevant to Corse and this will be added to a future Agenda for discussion. The Clerk will enquire if a copyis available and will circulate this at a later date.

13. Other items for Information Only/Future Agenda Items

- Cars are parking on the pavement in Jubilee Close and Compton Close, it was advised to take photos if the pavement is blocked and send to the Clerk so that these can be forwarded to the Police.

14. Dates of forthcoming meetings:

2nd July 2019	**3rd September2019**	**5th November 2019**	**7th January 2019**	**3rd March 2019**

This concluded the business of the meeting and it was declared closed at 9.50pm

Chairman's signature…… Date ……