CORSE PARISH COUNCIL

Minutes of a bi-monthly meeting held on Tuesday 5th November 2019 at the Village Hall.

Present: Cllr P Burford (Chairman), Cllr M Jones (Vice-Chairman), Cllr R Hall, Cllr T Jones, Cllr B Buck, Cllr D Preston

2 members of the public attended.

1. Apologies for Absence
No apologies were received.

2. Declarations of Interest
Cllr Philip Burford declared an interest in the planning application for Oldfield Top as the owner and applicant and to the Yew Tree Cottage application update due to a business relationship with Yew Tree Cottage. Cllr Trevor Jones declared an interest in the Football Club donation request as the treasurer for the Football Club.

3. Approval of Minutes of Previous Meeting(s)
Cllr M Jones proposed that the minutes of the Ordinary Meeting held on the 3rd September were agreed as a true record this was seconded by Cllr R Hall and agreed by all Cllrs present at the September meeting.

4. Matters Arising from previous minutes
There were no matters arising.

5. Casual Vacancy
No applications have yet been received. The Clerk is to re-advertise this with a closing date of Friday 3rd January, any applicants will be invited to the January meeting.

6. Public Consultation
There were no matters from the public to discuss.

7. PPG
The representative from the PPG sent apologies to the meeting and it was agreed to add this item to the January Agenda.

8. Cheltenham Motor Club
Jeff Wheeler attended the meeting to discuss and feedback on the rally that took place earlier in the year. The Rally committee have been commended on a well-run rally but have considered feedback received from Parishioners. The Rally in 2020 will take place on Sunday 6th September rather than a Saturday, the stages will be longer and with only 2 runs rather than shorter with 3 runs. All affected residents will be spoken to personally and will all receive the resident's handbook again next year 2 weeks before the event takes place. Any information received on the route must be kept confidential to avoid participants running the event outside of the road closure window.

9. District and County Reports
9.1 District Councillor Philip Burford spoke to Cllrs on the budget deficit and the investment for commercial income and the local plan.
9.2 District Councillor Brian Lewis spoke to Cllrs on the budget and the investment for commercial income.
9.3 County Councillor Brian Robinson spoke to Cllrs on the OFSTED visit and report, social workers and agency staff, local transport plan which will be out for consultation in January, the local enterprise partnership – Brian will send a link to circulate to Cllrs for this.

10. Highways
All outstanding Highways issues were discussed, and the updated Highways list will be sent to Andrew Middlecote.

 Chairman's signature……. Date …….

11. Police

There was no Police report.

It was noted that there had been a few cases of theft around the Village.

12. Finance

12.1 Accounts for payment

It was proposed by Cllr B Buck and seconded by Cllr T Jones that the presented payments were to be made this was agreed by all Councillors present and it was resolved to make the payments.

12.2 Financial Statement and Cash Reconciliation

The financial statement and cash re-conciliations for the month were approved and are attached to the minutes.

12.3 100 Years Centenary of the Football Club and Future Donations

It was proposed by Cllr P Burford that an additional donation should be made. It was further proposed by Cllr B Buck that Corse Parish Council should agree to make the £400 donation but would ask that Staunton contribute £200 (in which case Corse would also donate £200), this was seconded by Cllr D Preston and agreed by all present except for Cllr T Jones who had declared an interest. The Clerk is to liaise with Jayne Millar at Staunton Parish Council and would also inform Andrew Houldey.

It was further agreed that for future donations the Football Club and Cricket Club are to be looked at separately with donations made to the Football Club and Cricket Club but not to the Playing Fields directly.

The Clerk is to also ask for clarification why the Cricket Club paid the Playing Fields £1325, but the Playing Fields show an income of £1565 from the Cricket Club.

12.4 Internal Auditor

The Clerk advised the Parish Council that the internal auditor is no longer able to continue with the audits and that costs have been sought from GAPTC. This would increase the cost from £40 to £95. It was agreed that the Clerk would contact the Internal Auditor at Staunton to seek costs for comparison and that this would be added to the January agenda for agreement.

12.5 The Pound

Two quotes have been received for the installation of roller doors at The Pound, Cllr M Jones advised that another quote is being obtained and it was agreed that this would be added to the January agenda for discussion.

12.6 Budget 2021

It was proposed by Cllr D Preston to accept the proposed budget for 20/21 as presented and to increase the precept for 2020/2021 to £4500, this was seconded by Cllr B Buck and agreed by all Cllrs present. It was noted that the internal auditor costs may increase.

13. Planning

The Chair was taken by the Vice Chairman Cllr M Jones to discuss the application at Oldfield Top

Application Reference	Property	Details	Comments
P1560/19/FUL	Oldfield Top, Church Lane, Corse	Extension to kitchen – including revised plans	No comments

It was noted that the Parish Councils comments were resubmitted for the appeal for Land South of Straight Lane, Corse.

It was noted that the application for The Boundary at Drinkers End had been withdrawn.

It was noted that the application for Yew Trees Cottage is pending consideration.

The Chair was taken by the Chairman, Cllr P Burford.

13.1 SCI 2nd Review

The review was discussed, and the Parish Council have no comments to make.

 Chairman's signature……. Date …….

14. Milestones

Covered under Highways – the Parish Council can obtain a 50/50 shared cost with Highways and the Clerk is to seek funding from other sources and is to write to Richard Spry.

15. Local Plan 2021-2041

The Local Plan was discussed, and the following response was agreed:

- The Parish Council have discussed the four options and would support Option 2.
- The Parish Council feel that the A417 is not mentioned in the Local plan and this should be considered as a major highway.

16. Neighbourhood Plan

This is to be discussed further at the January meeting with a view to having an open day at the hall for parishioners. Councillors are to consider ideas for this prior to the meeting.

17. Other items for Information Only/Future Agenda Items

There were no items.

18. Dates of forthcoming meetings:

7th January 2019	**3rd March 2019**

This concluded the business of the meeting and it was declared closed at 9.50pm

 Chairman's signature……. Date …….

	Highway Items – Corse Parish Council November 2019	Date First Submitted	Job Reference	Outcome/Notes
1	A417 & B4211 edges between the carriageway and hedges need clearing to allow land owners to reach hedges, this is also occurring along Oridge Street * and field/hedge owned by Andrew Houldey in Oridge Street – needs cutting back * (these two areas are the ones that were looked at with Chris Hawkins, Brian Robinson and Rhodri in the village - the hedge growth needs cutting back to allow landowners to then reach the hedges so that they can be cut back also.			The PC are grateful for the works carried out so far, it was felt that the growth along both the A417 and the B4211 still needs cutting back further. Thank you for confirming on the 28th that the missed section has now been completed. Andrew can you confirm that all works on the A417 and the B4211 have now been carried out as was agreed above at the site meeting? I can confirm that the works on the A417 and B4211 have been completed. At the most recent Parish Council meeting the Parish Council were unsure that all the works had been completed. A Highway Safety Inspection was carried out on the 7th October 2019 and "No defects found reaching safety criteria at this location". For your information, a Highway Safety Inspection of the A417 and Oridge Street, Corse, is carried out monthly. The verge growth on Oridge Street and the verge growth on the A417 from Oridge Street to the road sign were cut back as agreed by GCC as a one off as a matter of goodwill. Future maintenance of the hedge is the responsibility of the landowner. The Parish Council acknowledged the information from Highways that a safety inspection had been carried out and accepted on the basis of that information that no action would be taken by Highways.

 Chairman's signature…… Date ……

2	Worcester Road, Corse had previously been identified as needing treatment by Gloucestershire County Council but was delayed due to contamination – now scheduled for 1st to 6th September. Tirley junction to boundary at Corse Lawn			Advised that this is in the plan for 19/20 but subject to change if other road take priority - Brian is to confirm where this item is with regards to order of priority with Highways. The Parish Council cannot believe that other roads would take priority over this as it was considered bad enough to be repaired 2 years ago and it has not improved. Advised that the council is investing £150 million in Gloucestershire's roads over the next five years to reduce the maintenance backlog on class A, B and C roads. Even then it will not eradicate the outstanding works but will go a significant way to improving the network condition, saving money in the long term by reducing reactive maintenance requirements. All schemes are identified using data. Our entire network is surveyed using a scanning machine which gives us data readings for texture, skid resistance, cracking and deformation. This process coupled with pothole data obtained from our contractor gives us a list of schemes needing attention. These potential sites are then inspected and verified by one of our engineers when a remedial treatment is identified, and budget is calculated. It is ultimately the resource we are allocated each year that dictates how many of these schemes we can deliver. In the provisional programme for 2019/20 there is a scheme for the B4211 Worcester Road Tirley form the Tirley junction to the county boundary with Worcestershire. This is subject to budgets. The County resurfacing programme can be found on our web site and is updated on a regular basis https://www.gloucestershire.gov.uk/highways/roads/county-resurfacing-works/#resurfacing Following the recent onsite meeting Andrew is to write to Parish Council to confirm that these works will be carried out in the financial year 2019/20. The Parish Council have pointed out the seriousness of the condition of the road and the messages that have been written on the road surface. Worcester Road is in the County Resurfacing Programme but has been delayed due the M50 bridge repairs. Worcester Road is part of the diversion route whilst the Queens Arms bridge is closed.

 Chairman's signature…… Date ……

	Highway Items – Corse Parish Council November 2019	Date First Submitted	Job Reference	Outcome/Notes
3	Resurfacing of Barn Lane including junction of Tewkesbury Road		Job no 42292190.	Can the potholes along the edge of the carriage way be inspected as cars have to drive through these if there are vehicles approaching from the other direction, these are worst on the left-hand side if road as you head away from Corse) Update 5th Feb – Enquiry raised for inspection – Amey Ref 22022504. This is with the local Highways Safety Inspector. Can we have an update on the potholes and a likely date for repairs to be carried out? The Safety Inspector advised that, at the time of inspection, no defects meeting GCC safety criteria were identified. However, if you feel that there has been deterioration since, please let us know and we can make a further inspection. Monitor
4	All drains through the Village need to be checked and cleared,			The Parish Council still feel that these need to be done twice a year – in the Spring and again in October. Andrew please can we obtain a copy of the cleansing programme or be advised when Corse will be done? The gully cleaning programme is available on our web-site.https://www.gloucestershire.gov.uk/highways/roads/road-maintenance/ At the onsite meeting Andrew inspected some of the blocked drains and is to at the possibility of the clearing being carried out in April and October and will advise the Parish Council. I have requested an update from our Cyclical team to when the gullies will be cleansed. The Parish Council were advised that the road sweeper had been round Staunton and Corse, but the Gulley's had not been cleared – the Clerk is to ask for a date for this take place.

 Chairman's signature…… Date ……

	Highway Items – Corse Parish Council November 2019	Date First Submitted	Job Reference	Outcome/Notes
5	Milestones along A417	May 2018		Andrew the quote for the removal of the stone, the removal of the concrete, the re-lettering where necessary and the replacement of the stone has now been received and has come in at a total of £1650 _VAT. Please can you confirm what financial help you will be able to give to this. The Parish Council were disappointed that at their last meeting Cllr Brian Robins was not sure that he would be able to put any budget towards this and so any help that Highways can give would be appreciated. The parish Council can apply for match funding. Further information can found on the following link https://www.gloucestershire.gov.uk/highways/communities-and-parishes/big-community-offer/ The Clerk is to ascertain who asked for the memorials to be set in concrete, who carried out the work and who paid.
6	School Crescent		Ref 11237379	At the onsite meeting Andrew viewed the substantial depression at the entrance to School Crescent and the sunken manhole cover in the same area – these areas to be passed on for inspection. Please be advised that this has now been repaired. The Clerk is to check with Cllr Preston that this has been completed.
7	A417 SID / Signage			At the onsite meeting it was pointed out to Andrew that the trees by the SID sign need to be cut back –Andrew is to arrange for this to take place and it was agreed that the Cotswold Oak sign needs to be moved to the right of the Price Crescent road sign - Andrew is to contact the owners. The Cotswold Oak sign has been removed. I have asked for SID to be inspected regarding the trees.

 Chairman's signature…… Date ……

	Highway Items – Corse Parish Council November 2019	Date First Submitted	Job Reference	Outcome/Notes
8	VAS		42315883	Signed agreement attached As agreed at onsite meeting posts are to be installed at the following locations: Garage side of A417 just past junction (far side of garage heading towards Hartpury) Far end of layby opposite garage on A417 A works order has been raised to install the posts. Job no 42315883
9	School Crescent / Barn Lane			The noticeboard at the end of School Crescent is obstructing Highway visibility as are the advertising boards at the junction of Barn Lane – can these please be inspected, and owners written to so that these can be re-sited I have asked for advertising boards to be inspected

 Chairman's signature…… Date …….