CORSE PARISH COUNCIL

Minutes of a bi-monthly meeting held on Tuesday 5th May 2020 via ZOOM Remote Platform.

Present: Cllr P Burford (Chairman), Cllr M Jones (Vice-Chairman), Cllr R Hall, Cllr B Buck, Cllr D Preston
County Councillor B Robinson, District Councillor B Lewis
The meeting was chaired by Cllr P Burford and the minutes were taken by the Clerk.

1 member of the public attended.

1. Apologies for absence
Apologies for absence were received from Cllr T Jones.

2. Declarations of Interest
No declarations of interest were made at this time.

3. Minutes of previous meeting(s)
It was proposed by Cllr M Jones that the minutes of the Ordinary Meeting held on the 3rd March 2020 be accepted as a true record this was seconded by Cllr D Preston, this was agreed by all Councillors present.

4. New Standing Order for Remote Meetings
It was proposed by Cllr B Buck that that the previously circulated proposed standing order was adopted, this was seconded by Cllr M Jones and agreed by all Councillors present. A copy is attached to the minutes.

Delegated Powers – Schemes of Delegation
It was proposed by Cllr B Buck that the previously circulated Schemes of Delegation be accepted by the Parish Council this was seconded by Cllr M Jones and agreed by all Councillors present. These will take effect immediately. A copy is attached to the minutes.

5. Public consultation
There were no matters to be discussed.

6. Reports
6.1 District Councillor Philip Burford spoke to Councillors about virtual planning meetings and FoDDC spending.
6.2 District Councillor Brian Lewis was in attendance, there were no further district matters to add.
6.3 County Councillor Brian Robinson spoke to Councillors about highway matters
The potholes along Barn lane are to be reported to Highways – at the junction A417/Barn Lane and along the carriageway by the nursery.

7. Finance
7.1 Accounts for payment
It was proposed by Cllr M Jones that the payments were made as previously circulated, this was seconded by Cllr B Buck and it was resolved to sign the cheques.
7.2 Financial Statement and Cash Reconciliation
The financial statement and cash re-conciliations for the month were approved by all Councillors present and are attached to the minutes.
7.3 End of Year Figures – 2019/20
It was proposed by Cllr M Jones that the previously circulated Bank Reconciliation to 31st March 2020, the Receipts & Payments to 31st March 2020 and the final accounts for 2019/2020 including the carry forward balance were accepted, this was seconded by Cllr B Buck and the figures were agreed by all Councillors present
7.4 Annual Return – Governance Statements 2019/20
The Annual Governance Statements for year ending 31st March 2020 were previously circulated by the Clerk, it was proposed by Cllr R Hall and seconded by Cllr B Buck that the Parish Council had carried out their duties and it was **resolved** by all Councillors present to approve these.

 Chairman's signature…….. Date ……..

7.5 Annual Return – Accounting Statements 2019/20

The Accounting Statements for year ending 31st March 2020 were previously circulated by the Clerk, it was proposed by Cllr R Hall and seconded by Cllr B Buck that the Accounting Statements were correct, and it was **resolved** by all Councillors present to approve these.

7.6 Annual Return – Certificate of Exemption 2019/20

The conditions that the Parish Council must meet to declare itself exempt were previously circulated by the Clerk, it was proposed by Cllr R Hall and seconded by Cllr B Buck that the Parish Council met the conditions and it was resolved by all Councillors present to sign the declaration for submission to the External Auditors.

7.7 Internal Audit 2019/20

The report of the internal auditor has been received and circulated to all Councillors; it was resolved by all Councillors present to undertake the recommendations in the report.

7.8 Review of Investments and Bank Accounts

The Parish Council currently bank with NatWest and it was resolved by all Councillors present that the funds were secure and to continue with this banking arrangement.

7.9 **Grants/Donations**

This agenda item is to be postponed until the July meeting as several sets of accounts are outstanding and the Clerk is to see clarification on donating to the Church.

8. Planning

To make recommendations to the Planning Authority upon the suitability of the following planning applications/appeals

Planning Ref	Property	Description of Application	Comments
P0356/20/FUL	Bayliss Farm, Worcester Road, Corse	Conversion of existing barn to dwelling with associated parking, landscaping and works	No comment
P0235/20/FUL	1 School Crescent, Corse	Proposed garage extension	As the plans have just been received it was agreed to delay a decision on comments until the plans have been inspected.

9. Covid-19 – Supporting the Parish

The Parish is currently sustaining support in the Parish through volunteers in the Village and people looking after neighbours, friends etc. Please ensure that if anyone is struggling that they are put in contact with the Community Hub at the FoDDC so that support can be arranged.

10. To receive any urgent matters on Highways

The blocked gulley's outside Fourviews are to be reported to Highways

There is concern over the speeding through the Village – the information from the SID is to be downloaded

11. Date of next meeting – Tuesday 7th July 2020

The meeting closed at 8.40

 Chairman's signature…….. Date ……..

Expenditure Corse Parish Council 2020-2021					£788.53		
Date	Payee	Details	Power	VAT Number	Gross (£) to date	Chq No	Invoice No
5.5.20	V Roberts	Salary	LGA 1972 s.112(2) & LG(FP)A 1963 s.5		£358.96	605	
5.5.20	HMRC	PAYE / NI	LGA 1972 s.112(2)		£85.40	606	
5.5.20	GAPTC	Annual Subscription/Membership	LGA 1972 s.143		£150.55	607	
5.5.20	GAPTC	Internal Audit	LGA 1972 s.111		£165.00	608	6542
5.5.20	Viking Direct	Paper and stamps	LGA 1972 s.142	536153357	£28.62	609	165683

 Chairman's signature…….. Date ……..