Corse Parish Council

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27th October 2020

Members of the public and press are invited to attend a meeting of Corse Parish Council that has been arranged for Tuesday 3rd November 2020 at 7.30pm. The meeting will take place through the remote platform Zoom for the transaction of business in the following Agenda. Members of the Council are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities, Crime & Disorder, Health & Safety and Human Rights. Items shown in green are for decision all other items are for information only.

All meetings of the Council are open to the public and press, members of the public and press will be asked to leave for agenda items taken confidentially in Committee under standing orders.

If as a member of the public or press you wish to attend the remote meeting please contact the Clerk in advance so that a test meeting can be undertaken with you to ensure a smooth process and you can be provided with the link and the password for the meeting.

Yours faithfully

Yours faithfully



Clerk & RFO to the Parish Council

1. **Apologies for absence**
   To receive, note and accept apologies for absence

2. **Declarations of Interest**
   To receive any declarations of interest in any matter to be discussed at the meeting, Members are requested to identify the nature of the interest and indicate whether it is **personal** or **prejudicial**

3. **Minutes of previous meeting(s)**
   To agree and accept the minutes of the Ordinary Meeting held on Tuesday 1st September 2020

4. **Public consultation**
   To provide members of the public with the opportunity to make statements and ask questions

5. **Reports**
   - 5.1 To receive a report from District Councillor Philip Burford
   - 5.2 To receive a report from District Councillor Brian Lewis
   - 5.2 To receive a report from County Councillor Brian Robinson

6. **Finance**
   - **6.1 Accounts for payments**
     To approve the payments presented at the meeting – the list of payments will be circulated.
   - **6.2 Financial statement and cash re-conciliation**
     To approve the financial statement and bank re-conciliation as presented at the meeting
   - **6.3 Quarterly Financial Check**
     To note that an internal financial check of the accounts has been undertaken and that all is in order.
   - **6.4 Clerks Salary Discussion 2020/2021**
     To discuss the recently received National Salary Awards from the National Joint Council and agree the annual Clerks salary increase for 2020/2021
   - **6.5 Budget 2021/2022**
     To discuss the previously circulated proposed budget and allocated amounts and agree the budget to be set for 2021/2022.
   - **6.6 Precept 2021/2022**
     To set the precept for 2021/2022 taking into consideration the budget set at 6.5

7. 7.1 Planning

To make recommendations to the Planning Authority upon the suitability of the following planning applications/appeals

P1529/20/LD1	Knowle Farm, Lime Street, Eldersfield	Application under section 19 to certify the commencement of Permission DF5792/N dated 3.5.2000 for the erection of an agricultural workers dwelling. Alterations to vehicular access (septic tank drainage)

8. Forest of Dean District Local Plan 2021-2041 Preferred Option

To discuss the information recently received and discuss any comments the Parish Council wish to submit.

9. Climate and Ecological Emergency

To discuss the recently receive information and note if any Councillor would like to attend the zoom meeting.

10. Matters Usually Covered at the Annual Meeting in May

Code of Conduct

To review and accept the Code of Conduct.

Standing Orders & Financial Regulations

To review and accept the current Standing Orders and Financial Regulations.

Committee Arrangements and Committee Terms of Reference

To review and accept delegation arrangements and terms of reference to committees, sub-committees, employees and other local authorities.

Existing Committees

To receive and accept nominations to existing committees.

New Committees

To appoint any new committees, confirm the terms of reference, the number of members (including, if appropriate, substitute councillors) and receive and agreed nominations to them.

External bodies

To review representation on external bodies and arrangements for reporting back to the Parish Council.

Asset inventory

To review and accept the inventory of land and assets including buildings and office equipment.

Risk Assessment

To review and accept the current Risk Management Controls.

Insurance cover

To note that insurance cover is in place and the next renewal date.

Memberships

To review the Council's and/or employees' memberships of other bodies.

Complaint's, FOI/DPA and press/media procedures

To review and accept the Council's current adopted complaints procedure.

To review and accept the Council's current procedure for handling requests made under the Freedom of Information Act and the Data Protection Act.

To review and accept the current procedures for dealing with the press and media

11. Remembrance Sunday Wreath

To discuss the arrangements for the Remembrance Sunday wreath this year and arrangements for future years.

12. To receive any Highways matters on Highways

The most recent updated Highways list has been circulated to Councillors to enable outstanding items to be discussed in detail.

A417 Issues

To discuss the recent email received from Matt Fuller and agree any formal letter of support that the Parish Council might wish to send.

13. Phone Box

To discuss a recent request for shelving to be placed in the phone box.

14. Matters for future discussion

To receive any matters for future discussion.

15. Date of next meeting – Tuesday 5th January 2021