CORSE PARISH COUNCIL

Minutes of a bi-monthly meeting held on Tuesday 4th January 2022 held at
Corse and Staunton Village Hall at 7.30pm.

Present: Cllr R Hall (Chair), Cllr M Jones (Vice Chair), Cllr P Burford, Cllr D Preston, Cllr B Buck.
District Councillor B Lewis, County Councillor Philip Robinson.
Mr Kevin Smith – Cheltenham Motor Club.
The meeting was chaired by Cllr R Hall and the minutes were taken by the Clerk.
Three members of the public attended.

1. Apologies for absence

Late apologies were received from Cllr T Jones to the Clerk.

2. Declarations of Interest

Dennis declared an interest in the flooding issue under Highways as Nutshell Cottage is owned by family members.

3. Minutes of previous meeting(s)

It was proposed by Cllr D Preston that the minutes of the Ordinary Meeting held on the 2nd November be accepted as a true record, this was seconded by Cllr B Buck the minutes were also agreed by all Cllrs present.

4. Public consultation

4.1 Three Shires Rally

Kevin Smith attended the meeting to discuss the proposals for the Rally for 2022 which is due to take place on the 17th and 18th september2022.
Residents have received a letter of thanks regarding the Rally 2021 and advising them of the intended dates for 2022.
The use of the Hall and Car Park were discussed and Cllr M Jones is to liaise with the organisers regarding use and the suggestion of tea/coffee being available.
An insert for the Parish Magazine is to follow and the consultation pack should arrive shortly from Cheltenham Motor Club.

4.2 Other matters

There were no other matters to discuss.

5. Reports

5.1 District Councillor Brian Lewis spoke to Cllrs about the Domestic Abuse Champion, the Budget and consultation and the Forward Plan for Housing,

5.2 District Councillor Philip Burford spoke to Cllrs about the Queens Jubilee event, the budget and the budget consultation, the Five Acres site, the Local Plan and the letter to follow to Councils.

5.3 County Councillor Philip Robinson spoke to Cllrs about the budget and the consultation, the County Cllrs budget and asked Parish Councillors to consider areas for spend, Highways, school, speed indicator devices with ANPR and the build back better scheme, it was suggested this could be used for WIFI for the hall, Cllr Robinson is to send information to the Clerk for sending to Cllr Buck who will look into downloading the form from the internet to complete and send to Philip.
The Clerk is to raise an invoice for the Milestone costs as agreed at £780 and send to Andrew Middlecote at Highways.
The Parish Council were reminded that the PCC Meeting is taking place on Tuesday 18th January at Hartpury Village Hall from 4pm to 7pm and all are welcome to attend.

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6. Finance

6.1 Accounts for payments

It was proposed by Cllr B Buck to agree the payments for January 2022 as previously circulated, at the meeting and listed below, this was seconded by Cllr M Jones and agreed by all Cllrs present. It was resolved that the payments be made.

Payee	Expenditure	Power	Amount
V Roberts	Salary & Homeworking (Dec 21/Jan 22)	LGA 1972 s.112(2) & LG(FP)A 1963 s.5	£376.98
HMRC	PAYE / NI (Dec 21/Jan 22)	LGA 1972 s.112(2)	£90.00
Brunel Engraving	Plaque for bench	LGA 1972 s.137	£34.14
Corse and Staunton Village Hall	Donation	LGA 1972 s.137	£250.00
Corse and Staunton Football Club	Donation	LGA 1972 s.137	£300.00
Corse and Staunton Cricket Club	Donation	LGA 1972 s.137	£300.00
Corse and Staunton Scout Group	Donation	LGA 1972 s.137	£100.00
Corse and Staunton Brownies	Donation	LGA 1972 s.137	£200.00

6.2 Financial statement and cash re-conciliation

It was proposed by Cllr B Buck to agree the financial statements and bank re-conciliation as of January 2022 as previously circulated, this was seconded by Cllr M Jones, this was agreed by all Cllrs, and it was resolved to accept the statements.

6.3 Quarterly Financial Check

Cllr M Jones has conducted a quarterly financial check and has confirmed that all is in order.

6.4 Website Administration

It was proposed by Cllr B Buck to accept the proposal for Phil Cooke to continue to monitor the Parish Council website and maintain the updates at a cost of £50 for the year, this was seconded by Cllr D Preston and was agreed by all Cllrs present and Phil is to be advised.

6.5 Clerks Salary Discussion 2021/2022

There has been no official agreement on the national annual percentage increase from NJCC but the budget has been set to allow for the originally suggested 1.75% increase, this will not be put in place until an agreement has been reached and the Parish Council advised.

The Parish Council considered that the spine point for the Clerk & RFO was frozen several years ago and it was proposed by Cllr R Hall that the freeze be removed and the spine point increased to spine point 13 for 2021/2022 to be backdated to 1st April 2021 and that the homeworking allowance be increased to £21 per month for 2022/2023 from April 2022, this proposal was seconded by Cllr P Burford and agreed by all Cllrs present.

6.6 Budget 2022/2023

The previously circulated proposed budget was considered and it was proposed by Cllr B Buck to accept the budget as circulated and discussed but to include the above proposal in 6.5 above, this was seconded by Cllr M Jones and agreed by all Cllrs present.

6.7 Precept 2022/2023

The precept was discussed taking into consideration the budget as set at 6.6, following discussions it was proposed by Cllr M Jones to increase the precept by 1%, the was seconded by Cllr D Preston and agreed by all Cllrs present.

6.8 The Pound

Not all estimates have been received, it was agreed to seek further estimates/quotes to complete the discussion and decision at the March meeting.

6.9 General Power of Competence

Following a discussion on this matter the Parish Council agreed that they met the criteria for the General Power of Competence as they have a CiLCA qualified Clerk and at least two thirds of the Cllrs are elected. It was resolved to action this proposal.

6.10 Pensions

The Clerk advised the Parish Council that there is a pension plan in place, there are no staff that are entitled to be automatically enrolled and any staff that meet the criteria for eligibility to join the scheme will be written to.

The Clerk will undertake and submit the declaration of compliance on behalf of the Parish Council as is legally required.

6.11 Donations

The donation cheques as previously agreed have been written and will be sent, as the relevant paperwork has now been received from the Brownies this had been added to the cheques being sent.

 Chairman's signature…….. Date ……..

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7. Planning

To make recommendations to the Planning Authority upon the suitability of the following planning applications/appeals.

Planning Ref	Property	Planning Details	Parish Council Comments
No planning applications had been received.			

Previously Considered

Planning Ref	Property	Planning Details	Parish Council Comments
P1487/21/FUL	Buck Farm, Oridge Street	Demolition of existing outbuilding and conversion/extension to form suitable office for small part-time (chiropractic) clinical practice.	The Parish Council considered this application and have no comments to make.

8. Police Matters

The data from the SID is now being collected regarding the speed of traffic along Church Lane, once collected and collated this will be sent to the Police as requested.
The PCC meeting is due to take place on Tuesday 18th January 2022 from 4pm – 7pm.

At this point in the meeting the Chairman had to leave, the Chair was taken by the Vice-Chairman Cllr M Jones.

9. Highways

9.1 Highways report

The most recent report has been circulated to Cllrs for information, any additional issues are to be sent to the clerk to be sent onto Highways and added to the document.

9.2 Flooding Issues

The next ST Meeting is to take place on Tuesday 1st February ay Hartpury Village Hall from 4pm to 7pm, all are welcome to attend.

10. Reserves Policy

The Parish Council considered the previously circulated reserves policy and it was resolved to accept this without change.

11. Community Emergency Plan

The updated community emergency plan was circulated and agreed. Any future changes are to be advised to be advised to the Clerk.

12. Assets

The Chairman and the Clerk have carried out an asset check and advised the Parish Council that all assets are structurally sound.
Points to note are:

- The Pound Doors are being considered for replacement with a roller shutter door, quotes are being obtained.
- The noticeboard in the Village outside the Prince of Wales is to be considered for replacement under the build back better scheme. As this is a shared noticeboard with Staunton Parish Council the Clerk is to await feedback from their meeting to be held on the 11th January.
- The memorial benches by the bus shelter are to be treated when weather conditions allow.
- The phone box is to be sanded and painted when weather conditions allow.

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13. Schemes of Delegation

The schemes of delegation originally agreed are still in place if needed, the Parish Council reviewed them and agreed they could remain in place without change.

14. Meeting Dates 2022/2023

The following dates were agreed for meetings to be held in 2022-2023

Annual Parish Meeting Tuesday 12th April 2022
Annual Meeting of the Parish Council Tuesday 3rd May 2022
Ordinary Meeting Tuesday 5th July 2022
Ordinary Meeting Tuesday 6th September 22
Ordinary Meeting 1st November 22
Ordinary Meeting 3rd January 23
Ordinary Meeting 7th March 23

15. Other Items for Information Only/Future Agenda Items

- Sue advised that it was very dark along the main road whilst walking to the meeting as there were no lights on.
- The Clerk is to check for Milestone funding ways to protect the Milestone once the works to it have been completed.
- The green bucket in the layby has not yet been collected, the Clerk is to report this again.
- The Parish Council have been advised that newspaper deliveries are to cease, a new service is available, the details for this service are to be advised to those that have been in contact.

16. Dates of Meetings - 2021-2022

Tuesday 1st March 2022

The meeting closed at 9.15pm

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