Corse Parish Council

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11th May 2023

Members of the public are invited to attend the Annual Meeting of Corse Parish Council that has been arranged for Wednesday 17th May 2023 at 7.30pm at Corse and Staunton Village Hall for the transaction of business in the following Agenda. Members of the Council are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities, Crime & Disorder, Health & Safety and Human Rights. Items shown in green are for decision all other items are for information only.

All meetings of the Council are open to the public, members of the public will be asked to leave for agenda items taken confidentially in Committee under standing orders.

V Roberts, Clerk

AGENDA

1. **Election of Chair**
   To elect a chair for 2023-2024 and receive the Chairman's declaration of acceptance of office.

2. **Election of Vice-Chair**
   To elect a vice-chair for 2023-2024 and receive the Vice-Chairman's declaration of acceptance of office.

3. **Apologies for Absence**
   To receive and accept any apologies given.

4. **Declarations of Interest**
   To receive any declarations of interest in any matter to be discussed at the meeting, Members are requested to identify the nature of the interest and indicate whether it is **personal** or **prejudicial.**

5. **Code of Conduct**
   To review and accept the Code of Conduct.

6. **Standing Orders & Financial Regulations**
   To review and accept the current Standing Orders and Financial Regulations

7. **Committees, sub-committees**
   To confirm existing committees, sub-committees and working groups. To appoint any new committees, sub-committees or working groups that may be needed. To confirm the terms of reference, the number of members (including, if appropriate, substitute councillors) and accept and agree nominations for new and existing.

8. **External bodies**
   To review representation on external bodies and arrangements for reporting back to the Parish Council.

9. **Asset inventory**
   To review and accept the inventory of land and assets including buildings and office equipment.

10. **Risk Assessment**
    To review and accept the current Risk Management Controls.

11. **Insurance cover**
    To note that insurance cover is in place, is sufficient for the needs of the Council and the next renewal date.

12. **Memberships**
    To review the Council's and/or employees' memberships of other bodies

13. Minutes of previous meeting(s)

To agree and accept the minutes of the Ordinary Meeting held on Tuesday 7th March 2023 and the Extra-Ordinary Meeting held on Monday 11th April 2023.

14. Public consultation

14.1 To provide members of the public with the opportunity to make statements and ask questions.

15. Reports

15.1 To receive a report from District Councillor Philip Burford
15.2 To receive a report from District Councillor Clayton Williams
15.3 To receive a report from County Councillor Philip Robinson

16. Financial Matters

17.1 Accounts for payments – May 2023

To approve the payments presented at the meeting.

17.2 Financial statements - May 2023

To approve the financial statements as presented at the meeting, circulated and attached to the minutes.

17.3 End of Year Figures – 2022/2023

To approve Receipts & Payments to 31st March 2023
To approve Bank Reconciliation as of 31st March 2023
To approve the whole year end accounts as of 31st March 2023
To approve summary of reserves as of 31st March 2023

17.4 Review of Investments and Bank Accounts

To review the investments and bank accounts

17.5 Internal Audit 2022/2023

To note that the Internal Audit has taken place, to receive and discuss the internal auditor report and to agree to undertake the recommendations made.

17.6 General Power of Competence

To discuss and agree if the Parish Council wishes to exercise GPC and to confirm that it meets the eligibility criteria that the Clerk is qualified and that two thirds of Cllrs were filled at the Ordinary Elections held in 2023.

17. Annual Governance and Accountability Return 2022-2023

17.1 Annual Return – Governance Statements 2022-2023

To approve and sign Section 1 - Annual Governance Statement 2022-2023

17.2 Annual Return – Accounting Statements 2022-2023

To approve and sign Section 2 - Accounting Statements 2022-2023

17.3 Annual Return – Certificate of Exemption 2022-2023

To agree that the Parish Council meet the exemption conditions and agree to certify as exempt and complete and submit the Certificate of Exemption.

17.4 Dates for the Exercise of Public Rights

To confirm dates for the exercise of public rights as Monday 5th June 2023 to Friday 14th July 2023

18. Planning

To make recommendations to the Planning Authority upon the suitability of the following planning applications/appeals

Planning Ref	Property	Description of Proposed Application
P0291/23/FUL Revised Plans	Delmar Pillows Green Road	Erection of a two storey rear extension, side garden room extension, replacement workshop and enlargement of rear existing dormer with associated works. Alterations to existing vehicular access.
P0442/23/FUL and P0443/23/LBC	Corse Grange Cottage Gloucester Road	Erection of an extension to dwelling with associated works (revised scheme) Listed Building Consent for works as above
P0517/23/OUT	Land at Gloucester Road, Corse	Outline application for 50 dwellings (40% affordable) with public open space, landscaping and sustainable drainage system (SuDS). All matters reserved except for access and layout. (revised scheme)

19. Highways

To discuss the most recent updated Highways report

To discuss the recently circulated Highways list and agree any comments to be made on outstanding and any new matters.

20. Police Matters

To receive and discuss and outstanding or new police matters.

21. Other Items for Information Only/Future Agenda Items

Items brought to the Councils attention for information – no decisions will be made at this meeting, if a decision is needed the item will be placed on the agenda for the next meeting.

22. Date of Next Meeting

Tuesday 23rd May 2023 – Annual Parish Meeting