CORSE PARISH COUNCIL

Minutes of a bi-monthly meeting held on Tuesday 5th November 2024 held at
Corse and Staunton Village Hall at 7.30pm.

Present: Cllr R Hall (Chair), Cllr M Jones, Cllr P Burford, Cllr D Preston, Cllr B Buck, Cllr T Jones and Cllr A Collings.
The meeting was chaired by Cllr R Hall and the minutes were taken by the Clerk.
Dave Williams attended as the Staunton Parish Council representative.

1. Apologies for absence

There were no apologies received.

2. Declarations of Interest

There were no declarations of interest received.

3. Minutes of previous meeting(s)

It was proposed by Cllr A Collings that the minutes of the Ordinary Meeting of the Parish Council held on the 3rd September 2024 be accepted as a true record, this was seconded by Cllr D Preston and agreed by all Cllrs present.

4. Public consultation

Members of the public attended the meeting to advise that although the grass has been cut at the end of Oridge Street and holes have been filled in the following matters still need to be addressed:

- The hedge still needs to be cut back at the junction as visibility and the sign are still obscured.
- Broken sign by Grove Farm
- Missing sign by the milestone
- Sign missing at Oridge Street for Pitts Mill (bridle path sign)
- Sign by the Village Hall is facing the wrong way
- Sign at Straight Lane is still moving and leaning

- The brook between Treeona and The Swan field has not been cleared for many years and members of the public are asking that Chamberlains and Treeona be asked to carry out their riparian responsibilities and would ask that Highways ensure the clearing is carried out as this is affecting the flow of water.
  County Cllr P Robinson has offered to ask the Highways representative to add this to the letter to Mr King re the flooding and the bund.
  The Clerk is to forward the emails and Highways issues report that have been sent to the Highways Representative asking for clarification on the criteria for the hedge at Oridge Street to be classed as needing action so that this criteria can be feed back to the Parishioners who are asking why it is not being actioned.

5. Reports

5.1 District Councillor Philip Burford gave a report to the Council on several matters including the recent Council meeting, repatriation of services to the FoDDC from Publica, new appointments at the FoDDC and advised that there was no update regarding the Local Plan as yet.1

5.2 District Councillor Clayton Williams was not in attendance.

5.3 County Councillor Philip Robinson gave a report to the Parish Council which is attached to the minutes.

6. Finance

6.1 Accounts for payments

It was proposed by Cllr P Burford to agree the payments for November 2024 as circulated, presented at the meeting and listed below, this was seconded by Cllr T Jones and agreed by all Cllrs present. It was resolved that the payments be made.

Payee	Expenditure	Power	Amount
Clerk	Salary, Homeworking, Webhosting	GPC	783.87
HMRC	PAYE/NI October & November 2024	GPC	109.00
RBL	Remembrance Day Wreath	GPC	50.00
Phil Cooke Web Services	Annual Support Costs 24-25	GPC	60.00

 Chairman's Signature ……. Date …….

Source	Income	Amount
Natwest	Interest	3.35
Natwest	Interest	3.47
Clarks Trading	Pound Rental September 24	200.00
Clarks Trading	Pound Rental October 24	200.00

6.2 Financial statement and cash re-conciliation

It was proposed by Cllr P Burford to agree the income and expenditure , the bank reconciliation and the expenditure against budget to date this was seconded by Cllr T Jones and agreed by all Cllrs, and it was resolved to accept the statements.

6.3 Quarterly Financial Check

A quarterly internal check was conducted by Cllr M Jones and it was confirmed that all was in order.

6.4 Internal and External Audits 2023-24

The Clerk advised that not all actions had been completed and it was agreed to discuss further and agree at the January meeting.

6.5 Internal Audit 2024-2025

The Clerk advised that the costs for GAPTC to carry out the internal audit were not yet available and it was agreed to appoint the Internal Auditor at the January meeting.

6.6 Website and Email Support November 24 to October 25

The website support costs were discussed and it was resolved to continue with the support with Phil Cooke Web Services at an annual cost of £60. The cheque was raised.

6.7 The Pound

The costs sought from R A and RG Williams were discussed but not accepted, it was resolved to seek further quotes for discussion at the January/March meeting.

6.8 Clerks Salary 2024-25 Discussion

The nationally agreed pay increase for the Clerk was discussed and it was proposed by Cllr B Buck that the increase be agreed and backdated to April 2024 this was seconded by Cllr A Collings and agreed by all Cllrs present.

6.9 Budget and Precept 2025 - 2026

The proposed budget was considered alongside the recommendation from the Internal Auditor that general reserves should be increased to allow the Parish Council to hold closer to 12 months expenditure in hand, concerns were raised that these are currently too low.

The Clerk will re-circulate the budget with the 25% increase in place and the earmarked reserve for 2025-2026 to office equipment removed, it was agreed that this reserve is at an acceptable level to allow for the replacement of the laptop and printer.

6.10 Bank Standing Order(s) / Direct Debit(s)

The Clerk requested that the charges for Mythic Beasts and the ICO be paid as a direct debit / standing order in future. It was proposed by Cllr B Buck that these be agreed this was seconded by Cllr A Collings and agreed by all. These will be reviewed annually.

7. Grass Cutting

There were no matters to discuss.

8. Highways

8.1 Highways report

The most recent Highways list will be circulated to Cllrs.

The signs in Straight Lane before the junction are loose in the ground and sway backwards and forwards, this has been reported to Highways for the signs to be fixed into the ground and as per agenda item 4 this matter will be highlighted again.

The flooding at the Drs Surgery will be reported to highways and clarification sought over the responsibility for the clearing of the drain which is causing the issue.

It was agreed to seek clarification if any schemes regarding the School Crescent flooding have been added to the highways programme.

Thanks were expressed to Cllr M Jones, B=Cllr B Buck and Cllr A Collings for the clearing of the Oak Trees within the tree guards and the siding back of the footpath edges in the area at the front of the Prince of Wales.

The signs from Agenda Item 4 will be reported, the Clerk will request that the signs in the Village are cleaned and graffiti removed.

There is still a set of posts in Oridge Street that have no signs attached, please can the original sign be re-instated.

8.2 Footpaths

The broken and overgrown bridge along the footpath will be reported to the Footpath Officer for repair and clearing.

The footpath from School Crescent onto Whitmore Way will be reported as needing clearing.

The Parish Council resolved that finances are not in a position to be able to fund the gate as requested recently by the Footpath Officer.

8.3 Trees

The damaged and reported tree in Compton Close has been assessed and is now to be removed by GCC, a replacement will be planted in its place.

8.4 Flooding

The concerns re the growth to be cleared at Agenda Item 4 will be reported to the Highways Representative.

9. Planning

9.1 Planning Applications

To make recommendations to the Planning Authority upon the suitability of the following planning applications/appeals.

Planning Ref	Property	Planning Details	Parish Council Comments
P0858/24/FUL	Butts Holiday Lets, Ashleworth Lane	Change of use of holiday lets and proposed alterations to from one residential dwelling and associated works	Corse Parish Council considered the planning application for Butts Holiday Lets and have no comments to make.
P0109/24/DISCON	Corse Grange Cottage, Gloucester Road	Discharge of Condition 03 (glazed screen details) relating to planning permission P0442/23/FUL	Corse Parish Council considered the planning application for Corse Grange Cottage and have no comments to make.

- The Clerk is to consider ways to view the planning applications at future meetings
- Cllr Philip Burford advised that he was able to attend the planning hearing for the Gloucester Road application appeal the outcome of the appeal hearing is not yet available.

10. Police Matters

10.1 Concerns were raised at the meeting regarding speeding taking place in the area of the Primary School when the students are leaving school, vehicles have been logged travelling at 40mph in the 20mph zone when the school lights are flashing. County Cllr P Robinson will highlight this.
The Clerk is to forward the email from a Staunton Parishioner that has been sent to Highways and District Cllrs for the need for action to be highlighted.

11. Website and Email Accounts

11.1 The new website compliance was discussed and it was resolved that this work be carried out by Phil Cooke Web Services, there will be no additional costs for this as it will be covered by the annual support provided and the theme will be updated to ensure compliance.

11.2 The Clerk sought approval for the Domain Name hosting to be transferred from Fasthosts to Mythic Beasts (the website hosting has previously been transferred) this will result in a small cost reduction of around £8.00 per year. It was resolved that this action be undertaken. The transfer to .gov.uk emails will be added to the January meeting agenda.

12. Communications

The recently received information on the proposed communication initiative from FoDDC was discussed.

13. Other Items for Information Only/Future Agenda Items

- There are still issues with rubbish being dumped in the layby despite a bin being added to the layby on the other side of the Oridge Street/A417 junction. This issue will be added to the January meeting agenda for further discussion.
- Thanks were expressed to Staunton and Corse WI, Cllr M Jones, Cllr A Collings and Cllr B Buck for the amazing poppy display in the area of the Prince of Wales and to Cllr M Jones for raising the Remembrance Flag.
- The junction at Worcester Road is to be added to the January meeting agenda for discussion.

14. Date of next Meeting

The date of the next meeting is Tuesday 7th January 2025

The meeting closed at 9.10pm

 Chairman's Signature ……. Date …….