CORSE PARISH COUNCIL

Minutes of the bi-monthly meeting held on Tuesday 7th January 2025 at
Corse and Staunton Village Hall at 7.30pm.

Present: Cllr R Hall (Chair), Cllr M Jones (Vice-Chair), Cllr P Burford, Cllr T Jones, Cllr D Preston, Cllr B Buck and Cllr A Collings. The meeting was chaired by Cllr R Hall and the minutes were taken by the Clerk.
Dave Williams attended as the Staunton Parish Council representative. Three members of the public attended the meeting.

1. Apologies for absence

There were no apologies received.

2. Declarations of Interest

There were no declarations of interest received.

3. Minutes of previous meeting(s)

It was proposed by Cllr A Collings that the minutes of the Ordinary Meeting of the Parish Council held on the 5th November 2024 be accepted as a true record, this was seconded by Cllr B Buck and agreed by all Cllrs present.

4. Public consultation

Members of the public attended the meeting to discuss the recent flooding in the Village.
Photos have been sent into Gloucestershire County Council Highways, the local Highways Representative and County Councillor P Robinson for their information and response.
The Parish Council are to forward the photos and video to Cllr P Burford and are to contact the Local Highways Representative and County Councillor P Robinson to seek the onsite meeting with the Couty Flood Officer as previously discussed, especially as the flooding has taken place after the clearing of the brook.
Highways are to be reminded that the brook as it rises and travels away from Nutshell Cottage is in urgent need of clearing, the Parish Council will ask Highways to arrange for this to be cleared or to ensure that riparian owner responsibilities are met. The Parish Council are to also ask for an update on the response from the County Flood Officer following the letter that was due to be sent by Highways regarding the flooding issues at the end of last year.

STW are to be advised that Pitts Mill pumping station was discharging large amounts of effluent during the flooding.

5. Reports

5.1 District Councillor Philip Burford gave a report to the Council on the Unitary Authority and elections.
5.2 District Councillor Clayton Williams was not in attendance.
5.3 County Councillor Philip Robinson sent his apologies.

6. Finance

6.1 Accounts for payments

It was proposed by Cllr T Jones to agree the payments for January 2025 as presented at the meeting and listed below, this was seconded by Cllr P Burford and agreed by all Cllrs present. It was resolved that the payments be made.

Payee	Expenditure	Power	Amount
Royal British Legion	Poppy Wreath	GPC	50.00
Phil Cooke Web Services	Renewal of Annual Website Support	GPC	60.00
V Roberts	Salary & Home Working December 24 & January 25	GPC	576.08
V Roberts	Mythic Beasts - Webhosting Fee Nov 24 and Annual Website Renewal	GPC	10.20
HMRC	PAYE/NI December 2024 & January 2025	GPC	133.40
Greenfinch	Annual Grass Cutting	GPC	585.00

Source	Income	Amount
Natwest	Interest	3.36
Clarks Trading	Pound Rental November 24	200.00
Natwest	Interest	3.03

 Chairman's Signature ……. Date …….

6.2 Financial statement and cash re-conciliation

It was proposed by Cllr T Jones to agree the income and expenditure, the bank reconciliation and the expenditure against budget to date this was seconded by Cllr P Burford and agreed by all Cllrs, and it was resolved to accept the statements.

6.3 Quarterly Financial Check

A quarterly internal check was conducted by Cllr M Jones and it was confirmed that all was in order.

6.4 Internal and External Audits 2023-24

There were no matters raised by the external auditors and it was resolved that all the recommendations/actions from the Internal Audit have now been completed.

6.5 Internal Audit 2024-2025

The Clerk advised that the costs for GAPTC to carry out the internal audit were £210, plus additional costs of £35 per hour should any incorrectly submitted paperwork need to be chased. It was proposed by Cllr B Buck to appoint GAPTC to undertake the internal audit for 2024-2025, this was seconded by Cllr T Jones and agreed by all.

The Parish Council confirmed and assured itself that the Internal Auditor is competent and independent of the Parish Council.

The Clerk is to make the necessary arrangements and submit the request on behalf of the Parish Council.

6.6 The Pound

The valuation of the Pound will be added to the March meeting when valuation(s) have been obtained.

6.7 Natwest Bank and Internet Banking

The Clerk advised that many banks were now charging for business banking accounts, at this time Natwest have not advised that they intend to do this. As this may happen in the future the Clerk is to speak to Natwest to discuss Internet Banking and will report back to the Parish Council regarding the next steps.

6.8 Grant Application and Annual Grants

The information received regarding the Heritage Open Days and the request for funding support was discussed but it was resolved that the Parish Council would not be making a donating.

It was agreed to receive and consider the annual grant applications at the March Agenda for agreement.

6.9 Budget and Precept 2025-2026

Budget

The proposed budget was considered and discussed and income, expenditure and balances for 25-26 was agreed.

Precept

It was resolved by all Cllrs present to increase the precept by £1985 and to request a total precept of £9928 for 2025-2026.The Clerk is to submit the appropriate paperwork on behalf of the Parish Council.

6.10 Bank Standing Order(s) / Direct Debits

It was agreed to make future payments for Office365 via Direct Debit, this will be reviewed every year.

7. Grass Cutting

The grass cutting costs were reviewed and it was agreed by all Cllrs present that the Clerk is to advise the grass cutters to continue to cut the area around the Milestone and to undertake the annual maintenance of the bus stop but to discontinue the grass cutting at the Prince of Wales. To help reduce costs Cllr T Jones has kindly offered to cut the strip of grass in this area.

8. Highways

8.1 Highways report

- The most recent Highways list will be circulated to Cllrs once the onsite meeting has taken place with the Local Highways Representative.
- Highways are to be reminded that, as well as the bund in the area of Nutshell Cottage and Four Views, beaver dams were to be installed in the brook further upstream and the corner area of the brook was also to be investigated. The Parish Council are to make a further request for an onsite meeting in this area to discuss.
- It was agreed that photos would be taken of the growth/hedges at the Oridge Street crossroads during the Spring and Summer to show the lack of visibility when traffic is exiting from the Newent Direction onto the A417 and to show that the junction sign on the left as you approach from Hartpury cannot be clearly seen.

8.2 Footpaths

There were no matters to be discussed.

8.3 Trees

There were no matters to be discussed.

8.4 Flooding

See Agenda Items 4 and 8.1 above.

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8.5 Bins in Layby

The situation with the fly tipping at the bin seems to be under control and no further action is needed at this current time.

8.6 Worcester Road Junction

This will be added to the March meeting for further discussion.

9. Planning

9.1 Planning Applications

To make recommendations to the Planning Authority upon the suitability of the following planning applications/appeals.

Planning Ref	Property	Planning Details	Parish Council Comments
P1423/24/FUL	Land East of Lime Street Eldersfield	Change of use of land from land for the keeping and exercising of horses in the ownership of occupiers of the adjoining dwellinghouse known as "The Grove" to a mixed use for the keeping and exercising of horses in ownership of the occupiers of the adjoining dwellinghouse known as "The Grove" and / or for DIY grass livery with a maximum of 4 horses/ponies kept on the land.	The Parish Council considered the application for this application and have no comments to make.

Appeals
It was noted that the appeal hearing for the Land at The Swan will be held on the 22nd January 2025 at 10am.

10. Police Matters

There were no matters to discuss.

11. Website and Email Accounts

11.1 The Clerk advised that the updated website compliance as previously discussed is underway and being completed, the new website format as recommended by .gov.uk is being trialled.

11.2 The Domain Name hosting has now been transferred from Fasthosts to Mythic Beasts.
The costs and process for the transfer to a .gov.uk domain and emails are being looked at by Phil Cooke Web Services and the Clerk.

12. Communications

The Clerk advised that an online discussion is to take place at 7.30 on Thursday 16th January arranged by the FoDDC which the Clerk will attend, if any Cllrs wish to also attend, please ask the Clerk for the joining details.

13. Other Items for Information Only/Future Agenda Items

There were no other items.

14. Date of next Meeting

The date of the next meeting is Tuesday 4th March 2025

The meeting closed at 9.00pm

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