CORSE PARISH COUNCIL

Minutes of the bi-monthly meeting held on Tuesday 1st July 2025 at
Corse and Staunton Village Hall at 7.30pm.

Present: Cllr M Jones (Chair), Cllr A Collings (Vice-Chair), Cllr P Burford, Cllr R Hall, Cllr T Jones, Cllr D Preston and Cllr B Buck. The meeting was chaired by Cllr M Jones and the minutes were taken by the Clerk.
Dave Williams attended as the Staunton Parish Council representative. One member of the public attended the meeting.

1. Apologies for absence

No apologies were received from Cllrs.

2. Declarations of Interest

There were no declarations of interest received.

3. Minutes of previous meeting(s)

It was resolved by all Cllrs present to accept the minutes of the Annual Meeting of the Parish Council and the Annual Parish Meeting both held on the 6th May 2025, the minutes were signed as a true record.

4. Public consultation

The disabled parking at the Village Hall was discussed and the query will be taken by Cllr B Buck to the Village Hall Committee.

5. Reports

5.1 District Councillor Philip Burford gave a report to the council on the full district council meeting, housing numbers and the local plan, the unitary council and devolution.

5.2 District Councillor Clayton Williams was not in attendance.

5.3 County Councillor Stuart Graham spoke to the Council on limit of motions at meetings, devolution and planning permissions.

6. Finance

6.1 Accounts for payments

It was resolved by all Cllrs present to agree the payments for July 2025 as presented at the meeting and listed below, the payments are to be made.

Payee	Expenditure	Power	Amount
V Roberts	Salary May 25	GPC	248.70
HMRC	PAYE / NI May 25	GPC	57.00
V Roberts	Salary June 25	GPC	248.70
HMRC	PAYE/NI June 25	GPC	57.00
V Roberts	Mythic Beasts - Webhosting Monthly Fee - May & June	GPC	6.00

Source	Income	Amount
Clarks Trading	Pound Rental April 2025	200.00
HMRC Customs & Excise	VAT Reclaim 24-25	47.03
FoDDC	Precept 25-26	9,928.00
Natwest	Interest	2.85
Clarks Trading	Pound Rental May 2025	200.00
Natwest	Interest	2.57

6.2 Financial statement and cash re-conciliation

It was resolved to agree the income and expenditure, the bank reconciliation and the expenditure against budget to date, the statements will be attached to the minutes.

6.3 External Audit 2024-25

The Clerk advised that the external audit has been submitted and that the last date for the Public Rights is the 14th July after which the audit will be completed.

6.4 Website

The Clerk advised that the costs for the .gov.uk website and emails would be as follows:
Application for domain name – corse-pc.gov.uk £0 free to apply
P Cooke costs for undertaking the necessary actions, updates and creation of emails £60
Domain Hosting with Mythic Beasts for 2 years £89.50 this would then be renewed for required time at the then current costs.
The monthly webhosting increased to 10GB would increase by £1 per month to £3.50
It was resolved by all Cllrs present to accept the above costs and the Clerk is to undertake the necessary steps for this action to be completed.

6.5 Quarterly Financial Check

The quarterly internal checks were discussed and Cllr B Buck has agreed to undertake the checks, it was resolved by all Cllrs present that this be accepted.

6.6 Planter at the Prince of Wales

The installation and upkeep of the planter at the Prince of Wales was discussed and it was resolved by all Cllrs present that the understanding of the Parish Council was that the upkeep was to be carried out by the WI.
The Clerk will advise the WI.

7. Asset Inventory

Cllr M Jones has offered to inspect the assets and report back at the next meeting.

8. Schemes of Delegation

It was resolved that the current schemes of delegation remain in place unchanged.

9. Community Emergency Plan

The changes needed for the plan were agreed and it was resolved by all Cllrs present that the changes be made and the plan discussed again at the September meeting.

10. Grass Cutting

There were no new matters to discuss.
Thanks were minuted to Cllr T Jones and Cllr D Preston for the continued grass cutting in the Village.

11. Planning

11.1 Planning Applications

To make recommendations to the Planning Authority upon the suitability of the following planning applications/appeals.

Planning Ref	Property	Planning Details	Parish Council Comments
P0268/25/FUL Revised Plans	Little Newlands, Gloucester Road	Erection of a single-storey Granny Annexe/Ancilliary Accommodation	Corse Parish Council considered the planning application for Little Newlands and have no comments to make.
P0198/25/FUL Revised Plans	Little Newlands, Gloucester Road	Erection of a two-storey rear extension, single-storey side extension and conversion of garage with association works	Corse Parish Council considered the planning application for Little Newlands and have no comments to make.
P0520/25/FUL	Staunton Lodge, Gloucester Road	Erection of three dwellings, conversion of garages to a dwelling. Erections of garages including accesses and associated works	Corse Parish Council considered the planning application for Staunton Lodge and have no comments to make.

12. Police Matters

There were no new matters to discuss.

13. Highways

13.1 Highways report

The most recent Highways list will be updated and all outstanding matters added to Fix My Street app, the list will be circulated to Cllrs prior to the September meeting.

13.2 Flooding

The flooding in the area of the brook remains an issue and it was resolved by all Cllrs to send the flooding letter to Andy Barge at the FoDDC for action to be taken

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13.3 Milestone

The Clerk will arrange for the Milestone along Worcester Road to be inspected and will seek to find any funding avenues, this will be added to the September meeting.

14. Corse Charity

The Clerk has been advised that the Charity is to remain running as per current arrangements and therefore at this time the Parish Council do not need to take any further actions.

15. Forest of Dean Active Travel Strategy & Action Plan – Community Engagement

The Clerk advised Cllrs to read through the circulated information in preparation for any consultation the Parish Council may be invited to participate in at a future date.

16. FoDDC Conservation Area Project

Following the online meeting attended by Cllr B Buck regarding Conservation Areas the Parish Council have been informed that Snigs End Conservation Area has been nominated by FoDDC for consideration to be included on Historic England's Heritage at Risk register 2025.

The Parish Council will be notified in due course whether the nomination has been accepted by Historic England.

17. Other Items for Information Only/Future Agenda Items

- The access at The Pound was discussed and Cllr M Jones is to contact the landowner. Although there is an established right of way the Clerk is to see if any documentation can be located. This will be added to the Agenda for September.
- The suggestion from a parishioner regarding the possibility of installing an information board regarding the Pound, Chartist Settlement and Toll Houses was noted. The Clerk is to add this to the agenda for the September meeting.
- Community 20's Plenty and Safer Roads – this is to be added to the agenda for the September meeting.

18. Dates of next meeting

The date of the next meeting is Tuesday 2nd September

19. Closure of Meeting

The meeting closed at 9.00pm

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