CORSE PARISH COUNCIL

Minutes of the bi-monthly meeting held on Tuesday 4th November 2025 at
Corse and Staunton Village Hall at 7.30pm.

Present: Cllr M Jones (Chair), Cllr A Collings (Vice-Chair), Cllr P Burford, Cllr T Jones, Cllr B Buck and Cllr D Preston.
The meeting was chaired by Cllr M Jones and the minutes were taken by the Clerk.
Dave Williams attended as the Staunton Parish Council representative.

1. Apologies for absence

Apologies were received from Cllr R Hall. The apologies were accepted and minuted.

2. Declarations of Interest

Cllr P Burford declared an interest in the Oridge Street Planning Enforcement case as a neighbour.

3. Minutes of previous meeting(s)

It was resolved by all Cllrs present to accept the minutes of the Extra Ordinary Meeting held on the 26th August and the Ordinary Meeting held on the 2nd September 2025, the minutes were signed as a true record.

4. Public consultation

A member of the public attended the meeting to ask if the speed limits through the Village could all be set at 30mph, as the speed of the traffic is very fast and the crossing of the A417 must be taken into account especially regarding the additional housing and cars in the area. The pavements are used by the elderly and children who are also trying to cross the road. Dave Williams will also take this to the Staunton meeting next week.

5. Reports

5.1 District Councillor Philip Burford gave a report to Cllrs on the Local Govt meeting to be held next Thursday and the Local Plan meeting also being held next Thursday.
5.2 District Councillor Clayton Williams was not present.
5.3 County Councillor Stuart Graham was not present.

6. Finance

6.1 Accounts for payments

It was resolved by all Cllrs present to agree the payments for November 2025 as presented at the meeting and listed below, the payments are to be made.

Payee	Expenditure	Power	Amount
V Roberts	Salary September 25	GPC	248.70
HMRC	PAYE/NI September 25	GPC	57.00
V Roberts	Salary October 25	GPC	248.90
HMRC	PAYE/NI October 25	GPC	56.80
RBL	Poppy Wreath	GPC	50.00
V Roberts	Union Jack Flag – Flagmakers	GPC	50.04
V Roberts	Unknown Tommy Soldier - RBL Industries	GPC	200.00
V Roberts	Web Hosting – Mythic Beasts (July, August, Sept & Oct	GPC	12.00
M Jones	Removal, repair, staining and re-installation of broken bench	GPC	60.00
V Roberts	Salary & Homeworking November 25 plus backpay 25-26	GPC	306.16
HMRC	PAYE/NI November 25	GPC	71.40

Source	Income	Amount
Natwest	Interest	2.38
Clarks Trading	Pound Rental August 2025	200.00
Clarks Trading	Pound Rental September 2025	200.00
Natwest	Interest	2.62

6.2 Financial statement and cash re-conciliation

It was resolved to agree the income and expenditure, the bank reconciliation and the expenditure against budget to date, the statements will be attached to the minutes.

 Chairman's Signature ……. Date …….

6.3 Quarterly Financial Check

A quarterly financial check was carried out and it was confirmed that all was in order.

6.4 Clerks Salary 2025-2026 Discussions

The Clerks salary increase was discussed and it was agreed that the salary would be updated in line with the Local Government Service Pay Agreement and the NJC scales, it was also agreed that the increase would be backdated to April 2025 to be included in the salary payment for November.

6.5 Budget Discussions 2026-27

The proposed budget for 2026/2027 was previously circulated to Cllrs and is attached to the accounts for November, the budget will be discussed further and finalised at the January meeting.

6.6 Precept 2026/27 Discussions

It was resolved to add the Precept discussion and agreement to the January meeting to allow for the budget for 2026/27 to be finalised.

6.7 Internal Auditor 2025-26

It was resolved to add the appointment of the Internal Auditor for 2025/26 to the January meeting so comparable costs can be received for a decision to be made.

7. Grass Cutting

The weeds in the area of the noticeboard and seat at the Prince of Wales were discussed, Cllr T Jones will carry out the removal of the weeds.

8. Planning

8.1 Planning Applications

To make recommendations to the Planning Authority upon the suitability of the following planning applications/appeals.

Planning Ref	Property	Planning Details	Comment
P1151/25/FUL	Sunnyside School Crescent	Erection of a single storey rear extension and demolition of existing outbuilding	Corse Parish Council considered the application for Sunnyside and have no comments to make.
P1242/25/FUL	Pebbles Cottage Church Lane	Siting of a single Shepherd's Hut for use as holiday let with associated parking and installation of treatment plant.	Corse Parish Council considered the application for Pebbles Cottage, Church Lane and have no comments to make.
The update from planning enforcement regarding Oridge Street was discussed and it was agreed that the Parish Council would write back to express concerns that the flooding was the only outstanding principle policy objection as a new industrial process on a site in open countryside. It was agreed to also advise that the site benefits from protection under the Corse and Staunton locally valued landscape.			
The email update regarding future planning at the Prince of Wales was discussed, it was agreed to wait for the official plans from FoDDC Planning before any comments would be made.			

Lawn Farm

Concerns were expressed regarding the works taking place at Lawn Farm (previously known as Bayliss Farm) as there appears to be underground engineering works and substantial construction works on the site without planning permission. The concerns will be made known to planning enforcement for adding to the enforcement planning portal and for action to be taken to prevent any further activity.

9. Police Matters

There were no new matters to discuss.

10. Highways

10.1 Highways report

The most recent Highways list will be updated following the meeting and submitted to Highways.
The Clerk will add the following to the Highways report prior to submission:
Barn Lane - sign has come off post at Worcester Road end and needs to be fixed back on.
Accidents at the junction of B4211 (Worcester Road) and A417 when travelling from the Tirley direction and the flattened black and white posts.

10.2 Flooding

The impacts of the works at Pitts Mill on flooding will need to be monitored.

10.3 Milestone

The costs for the repair of the Milestone on the Worcester Road will be added to the January meeting for discussion.
The Milestone Locations in the Parish were noted as the following:
Milestone 1 - Situated on the A417 on the left in front of the hedge (travelling towards Gloucester)
Milestone 2 - Situated on the A417 on the left before the BP Garage (travelling towards Gloucester).
Milestone 3 - Situated on Straight Lane at the Worcester Road end.
Milestone 4 - Situated on the Worcester Road on the grass area outside number 5 (travelling towards Gloucester).

11. Civility & Respect Pledge

The Pledge was discussed and it was resolved that the Parish Council would sign up, the Clerk is to submit the agreement.

12. Community Emergency Plan

The final amendments will be discussed at the January meeting.

13. Other Items for Information Only/Future Agenda Items

- Cllr B Buck has offered to attend the Remembrance Service and will lay the wreath on behalf of the Parish Council.

14. Date of next Meeting

Tuesday 6th January 2026

The meeting closed at 8.50pm

DRAFT