CORSE PARISH COUNCIL

Minutes of a bi-monthly meeting held on Tuesday 7th January 2020 at the Village Hall.

Present: Cllr P Burford (Chairman), Cllr M Jones (Vice-Chairman), Cllr R Hall, Cllr T Jones, Cllr B Buck, Cllr D Preston

2 members of the public attended.

1. Apologies for Absence
No apologies were received.

2. Declarations of Interest
Cllr Philip Burford declared an interest in the planning application for Stone End Farm as a neighbour and cousin of the applicant.

3. Approval of Minutes of Previous Meeting(s)
Cllr M Jones proposed that the minutes of the Ordinary Meeting held on the 5th November 2019 and the Extra-Ordinary meeting held on the 10th December 2019 were agreed as a true record this was seconded by Cllr D Preston and agreed by all Cllrs present at the November meeting and the extra-ordinary meeting.

4. Matters Arising from previous minutes
The Clerk explained the variance that was previously discussed with the playing Field and Cricket Club accounts.

5. Casual Vacancy
No applications have yet been received. The Clerk is to re-advertise this on the website and in the noticeboard.

6. Public Consultation
There were no matters from the public to discuss.

7. District and County Reports
7.1 District Councillor Philip Burford spoke to Cllrs on the budget consultation, reserves, green bin charges, car park charges, council tax support grant.
7.2 District Councillor Brian Lewis sent his apologies.
7.3 County Councillor Brian Robinson sent his apologies.

8. Highways
All outstanding Highways issues were discussed, and the updated Highways list will be sent to Andrew Middlecote.

9. Police
There was no Police report.

10. Secret Ballots
It has been advised by GAPTC that Standing Orders are changed slightly regarding the need for a vote to take place by a show of hands. It is considered that in the case of co-option it might be preferable to carry out a ballot if there are more applicants than vacancies.
It was agreed by all present to amend the standing orders by adding in the following amendment:
"The exception to requiring a show of hands is in the case of co-option where these standing orders permit a ballot to be held".

11. Financial Regulations
Following the recommendation from NALC the updated Financial Regulations were reviewed and the updated regulations were accepted.

 Chairman's signature…….. Date …….

12. Local Electricity Bill

The Parish Council considered this request but do not wish to submit a reply

13. Finance

13.1 Accounts for payment

It was proposed by Cllr M Jones and seconded by Cllr R Hall that the presented payments were to be made this was agreed by all Councillors present and it was resolved to make the payments.

13.2 Financial Statement and Cash Reconciliation

The financial statement and cash re-conciliations for the month were approved and are attached to the minutes.

13.3 Internal Auditor

On balance the Parish Council considered that the use of the GAPTC internal audit scheme was the best practice having lost the current internal auditor half way through the financial year. This will be reviewed next year. It was therefore resolved to appoint an Internal Auditor through GAPTC.

13.4 Quarterly Financial Check

Cllr M Jones carried out an internal check and confirmed that all was in order.

13.5 Grant Application

After careful considered of the request from Forest Pulse the Parish Council agreed not to make any donation at this time.

13.6 The Pound

The third quote has not yet been received for the installation of roller doors at The Pound. Due to the cost implications of replacing the doors it was agreed Cllr M Jones and Cllr P Burford would meet at the Pound to look at repairing the doors for the current time.

14. Planning

The Chair was taken by the Vice Chairman Cllr M Jones to discuss the application at Stone End House

Application Reference	Property	Details	Comments
P1881/19/FUL	Stone End Farm, Church lane, Corse	Installation of an air source heat pump to serve main dwelling.	The Parish Council considered the application and have no comments to make

The Chair was taken by the Chairman, Cllr P Burford.

Application Reference	Property	Details	Comments
P1965/19/FUL	Corse Court, Church Lane	Erection of a single storey porch with associated works and demolition of existing porch structure. Installation of air source heat pump	The Parish Council considered the application and have no comments to make
P1938/19/LBC	Corse Court	Listed Building Consent for the erection of a single storey porch with associated works and demolition of existing porch structure	The Parish Council considered the application and have no comments to make
P1960/19/FUL	Five Acres, School Crescent	Erection of a barn building for the storage of machinery	The Parish Council considered the application and have no comments to make

15. Neighbourhood Plan

It was agreed not to proceed with a plan at the current time.

16. SID Rota

The rota was circulated but Cllr R Hall has kindly offered to undertake the charging of the batteries on behalf of the Parish Council.

The unit is in place and is working but the functionality needs to be looked at - the Clerk will liaise with Cllr Hall to adjust and set. The Parish Council agreed that payment would not be made until the unit was functioning correctly.

17. Other items for Information Only/Future Agenda Items

There were no items.

18. Dates of forthcoming meetings:

3rd March 2020

The following meeting dates for 2020/2021 were agreed:

Annual Parish Meeting (TBC)	5th May 2020 to include the Annual Meeting of the Parish Council	7th July 2020	8th September 2020
3rd November 2020	5th January 2021	2nd March 2021	

This concluded the business of the meeting and it was declared closed at 8.45pm

 Chairman's signature…….. Date …….

	Highway Items – Corse Parish Council November 2019	Date First Submitted	Job Reference	Outcome/Notes
1	A417 & B4211 edges between the carriageway and hedges need clearing to allow land owners to reach hedges, this is also occurring along Oridge Street * and field/hedge owned by Andrew Houldey in Oridge Street – needs cutting back * (these two areas are the ones that were looked at with Chris Hawkins, Brian Robinson and Rhodri in the village - the hedge growth needs cutting back to allow landowners to then reach the hedges so that they can be cut back also.			A Highway Safety Inspection was carried out on the 7th October 2019 and "No defects found reaching safety criteria at this location". For your information, a Highway Safety Inspection of the A417 and Oridge Street, Corse, is carried out monthly. The verge growth on Oridge Street and the verge growth on the A417 from Oridge Street to the road sign were cut back as agreed by GCC as a one off as a matter of goodwill. Future maintenance of the hedge is the responsibility of the landowner. The Parish Council acknowledged the information from Highways that a safety inspection had been carried out and accepted on the basis of that information that no action would be taken by Highways.
2	Worcester Road, Corse had previously been identified as needing treatment by Gloucestershire County Council but was delayed due to contamination – now scheduled for 1st to 6th September. Tirley junction to boundary at Corse Lawn			Following the recent onsite meeting Andrew is to write to Parish Council to confirm that these works will be carried out in the financial year 2019/20. The Parish Council have pointed out the seriousness of the condition of the road and the messages that have been written on the road surface. Worcester Road is in the County Resurfacing Programme but has been delayed due the M50 bridge repairs. Worcester Road is part of the diversion route whilst the Queens Arms bridge is closed.
3	Resurfacing of Barn Lane including junction of Tewkesbury Road		Job no 42292190.	Can the potholes along the edge of the carriage way be inspected as cars have to drive through these if there are vehicles approaching from the other direction, these are worst on the left-hand side if road as you head away from Corse) Update 5th Feb – Enquiry raised for inspection – Amey Ref 22022504. This is with the local Highways Safety Inspector. Can we have an update on the potholes and a likely date for repairs to be carried out? The Safety Inspector advised that, at the time of inspection, no defects meeting GCC safety criteria were identified. However, if you feel that there has been deterioration since, please let us know and we can make a further inspection. Monitor

 Chairman's signature…… Date ……

	Highway Items – Corse Parish Council November 2019	Date First Submitted	Job Reference	Outcome/Notes
4	All drains through the Village need to be checked and cleared,			At the onsite meeting Andrew inspected some of the blocked drains and is to at the possibility of the clearing being carried out in April and October and will advise the Parish Council. The Parish Council were advised that the road sweeper had been round Staunton and Corse, but the Gulley's had not been cleared – the Clerk is to ask for a date for this take place. **The A & B gulley cleansing in the Forest of Dean is due to start in February**
5	Milestones along A417	May 2018		The parish Council can apply for match funding. Further information can found on the following link https://www.gloucestershire.gov.uk/highways/communities-and-parishes/big-community-offer/ The Clerk is to ascertain who asked for the memorials to be set in concrete, who carried out the work and who paid.
6	School Crescent		Ref 11237379	At the onsite meeting Andrew viewed the substantial depression at the entrance to School Crescent and the sunken manhole cover in the same area – these areas to be passed on for inspection. Please be advised that this has now been repaired. The Clerk is to check with Cllr Preston that this has been completed.
7	A417 SID / Signage		Ref 11243155	At the onsite meeting it was pointed out to Andrew that the trees by the SID sign need to be cut back –Andrew s to arrange for this to take place and it was agreed that the Cotswold Oak sign needs to be moved to the right of the Price Crescent road sign - Andrew is to contact the owners. The Cotswold Oak sign has been removed. **A Highway Safety Inspection was carried out and No safety issues were identified with the VAS as shown in photo.**

 Chairman's signature…… Date ……

	Highway Items – Corse Parish Council November 2019	Date First Submitted	Job Reference	Outcome/Notes
8	VAS		42315883	Signed agreement attached As agreed at onsite meeting posts are to be installed at the following locations: Garage side of A417 just past junction (far side of garage heading towards Hartpury) Far end of layby opposite garage on A417 **A works order has been raised to install the posts. Job no 42315883. Works Programmed for December**
9	School Crescent / Barn Lane			The noticeboard at the end of School Crescent is obstructing Highway visibility as are the advertising boards at the junction of Barn Lane – can these please be inspected, and owners written to so that these can be re-sited **Barn lane ref 11243156. Views in both directions at barn lane not restricted as shown in photos.** **Church Lane ref 11243150. Moved to safer location as shown in photos no further action**

 Chairman's signature…… Date ……