Corse Parish Council

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27th April 2026

Members of the public are invited to attend the Annual Meeting of Corse Parish Council that has been arranged for Tuesday 5th May 2026 following the Annual Parish Meeting at Corse and Staunton Village Hall for the transaction of business in the following Agenda. Members of the Council are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities, Crime & Disorder, Health & Safety and Human Rights. Items shown in green are for decision all other items are for information only.

All meetings of the Council are open to the public, members of the public will be asked to leave for agenda items taken confidentially in Committee under standing orders.

V Roberts, Clerk

AGENDA

1. **Election of Chair**
   To elect a Chair for 2026-2027 and receive the Chair's declaration of acceptance of office.
2. **Election of Vice-Chair**
   To elect a Vice-Chair for 2026-2027 and receive the Vice-Chair's declaration of acceptance of office.
3. **Apologies for Absence**
   To receive and accept any apologies.
4. **Declarations of Interest**
   To receive any declarations of interest in any matter to be discussed at the meeting, Members are requested to identify the nature of the interest and indicate whether it is **personal** or **prejudicial.**
5. **Minutes of previous meeting(s)**
   To agree and accept the minutes of the Ordinary Meeting held on Tuesday 3rd March 2026.
6. **Public consultation**
   To provide members of the public with the opportunity to make statements and ask questions.
7. **Reports**
   7.1 To receive a report from District Councillor Philip Burford.
   7.2 To receive a report from District Councillor Clayton Williams.
   7.3 To receive a report from County Councillor Philip Robinson.
8. **Code of Conduct**
   To review and accept the Code of Conduct.
9. **Standing Orders**
   To review and accept the current Standing Orders and to make any changes proposed or legally required.
10. **Financial Regulations**
    To review and accept the current Financial Regulations and to make any changes proposed or legally required.
11. **Committees, Sub-Committees and Working Groups**
    To confirm existing and agree any new committees, sub-committees and working groups, to confirm the Terms of Reference, the number of Cllrs or members (including, if appropriate, substitute Cllrs or members) and accept and agree the nominations for both existing and new.
12. **External bodies**
    To review representation on external bodies and arrangements for reporting back to the Parish Council.
13. **Council Policies**
    To review and agree the following policies: Biodiversity, Complaints, Data Protection, Document Retention and Record Management, FoI, Grant Awarding, Health & Safety Internal Checks, IT, Press and Media, Privacy Policy (General), Privacy Policy (Staff and Volunteers), Reserves, Risk Management, Schemes of Delegation, Social Media.
14. **Asset Inventory**
    To review and accept the inventory of land and assets including buildings and office equipment.
15. **Risk Assessment**
    To review and accept the current Risk Management Controls.
16. **Insurance Cover**
    To resolve that insurance cover is in place, is still sufficient for the needs of the Parish Council and to note the next renewal date.

17. Memberships

To review the Council's and/or employees' memberships of other bodies.

18. Planning

To make recommendations to the Planning Authority upon the suitability of the following planning applications/appeals

Planning Ref	Property	Description of Proposed Application
No planning applications have been received.		
Any further applications received after the publication of this agenda will be advised at the meeting. Details of planning applications can be found on the Forest of Dean District Council website using the following link: https://publicaccess.fdean.gov.uk/online-applications		

19. Financial Matters

19.1 Accounts for payments – May 2026

To approve the payments presented at the meeting and the salary payment made in April.

19.2 Financial statements - May 2026

To approve the financial statements as presented at the meeting, circulated and attached to the minutes.

19.3 Standing Orders/Direct Debits and Salary Payments

To agree Direct Debits/Standing Orders to be set up for 26-27, to minute the agreed monthly salary payments for the Clerk as per the salary agreed at the November 2025 Meeting and within budget discussions.

19.4 End of Year Figures – 2025-2026

To approve Receipts & Payments to 31st March 2026.
To approve Bank Reconciliation as of 31st March 2026.
To approve the whole year end accounts as of 31st March 2026.
To approve summary of reserves as of 31st March 2026.

19.5 Review of Investments and Bank Accounts

To review the investments, bank accounts and bank mandate to ensure any updates needed are made.

19.6 Internal Audit 2025-2026

To note that the Internal Audit has taken place and to receive and discuss the internal auditor report and to resolve to undertake any recommendations made.

19.7 General Power of Competence

To acknowledge that the General Power of Competence remains in place and that this will be reviewed following the next Parish Council Elections.

19.8 Grass Cutting 2025-2026

To confirm grass cutting for 2026-2027 for 12 cuts per year at £???? per cut at the Milestone only and the annual maintenance for the area of the bus shelter at £150.

20. Annual Governance and Accountability Return 2025-2026

20.1 Annual Return – Governance Statements 2025-2026

To approve and sign Section 1 - Annual Governance Statement 2025-2026.

20.2 Annual Return – Accounting Statements 2025-2026

To approve and sign Section 2 - Accounting Statements 2025-2026.

20.3 Annual Return – Certificate of Exemption 2025-2026

To resolve that the Parish Council meets the exemption conditions, are eligible to certify as exempt and that the Clerk will complete and submit the Certificate of Exemption for 2025-2026.

20.4 Dates for the Exercise of Public Rights

To confirm the dates to be advertised for the exercise of public rights.

21. Highways and Footpaths

To discuss Highway and Footpath matters and agree any comments to be made on outstanding matter and to receive any new issues for reporting.

22. Police Matters

To receive and discuss any outstanding or new police matters.

23. Other Items for Information Only/Future Agenda Items

Items brought to the Councils attention for information – no decisions will be made at this meeting, if a decision is needed the item will be placed on the agenda for the next meeting.

24. Date of Next Meeting

Tuesday 7th July 2026