Corse Parish Council

2 Knights Way, Newent, Gloucestershire, GL18 1QL
Telephone - 07807 540888 / 01531 828171
Email - parishclerk@corse-pc.org.uk Website - corse-pc.org.uk

30th October 2024

Members of the public are invited to attend a meeting of Corse Parish Council that has been arranged for Tuesday 5th November 2024 at 7.30pm at Corse and Staunton Village Hall for the transaction of business in the following Agenda. Members of the Council are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities, Crime & Disorder, Health & Safety and Human Rights. Items shown in green are for decision all other items are for information only.
All meetings of the Council are open to the public and press, members of the public and press will be asked to leave for agenda items taken confidentially in Committee under standing orders.

Yours faithfully



Clerk & RFO to the Parish Council

1. **Apologies for absence**
   To receive, note and accept apologies for absence.

2. **Declarations of Interest**
   To receive any declarations of interest in any matter to be discussed at the meeting, Members are requested to identify the nature of the interest and indicate whether it is **personal** or **prejudicial.**

3. **Minutes of previous meeting(s)**
   To agree and accept the minutes of the Ordinary Meeting of the Parish Council held on Tuesday 3rd September 2024.

4. **Public consultation**
   To provide members of the public with the opportunity to make statements and ask questions.
   As per standing order 3(e) members of the public may make representations, answer questions and give audience at the meeting in respect of business on the agenda, the period of time designated for public participation at a meeting in accordance with standing order 3(e) shall not exceed five minutes unless directed by the Chairman of the meeting.

5. **Reports**
   5.1 To receive a report from District Councillor Philip Burford
   5.2 To receive a report from District Councillor Clayton Williams
   5.3 To receive a report from County Councillor Philip Robinson

6. **Finance**
   - **6.1 Accounts for payments**
     To approve the payments presented at the meeting – the list of payments will be circulated to Cllrs in advance.
   - **6.2 Financial statement and cash re-conciliation**
     To approve the income and expenditure to date, the current bank reconciliation and the budget against payments to date as circulated to Cllrs prior to the meeting.
   - **6.3 Quarterly Financial Check**
     To note that an internal financial check of the accounts has been undertaken and that all is in order.
   - **6.4 Internal and External Audits 2023-24**
     To agree and minute that any recommendations made have been actioned as agreed.
   - **6.5 Internal Audit 2024-2025**
     To consider the costs and agree if GAPTC are to be appointed to carry out the Internal Audit for 2024-2025.
   - **6.6 Website and Email Support November 24 to October 25**
     To discuss the website and email support provided by Mr Cooke and to agree if this is to be continued and the costs involved.
   - **6.7 The Pound**
     To receive costs from the Clerk for the valuation to be undertaken and to agree the way forward.
   - **6.8 Clerks Salary 2024-25 Discussions**
     To receive the nationally agreed play increase and to agree to implement and backdate to April 2024.

6.9 Budget and Precept 2025-2026

To consider the proposed budget as circulated prior to the meeting and to agree any changes to be made and the precept to be requested.

6.10 Bank Standing Order

To consider and agree the payment(s) for the Web Hosting and the ICO to be set up as a Direct Debit to come out of the Parish Council bank, these will then be reviewed every year.

7. Grass Cutting

To receive and discuss any grass cutting matters.

8. Highways

8.1 Highways Report

To discuss outstanding Highways matters and agree any further comments to be made to Highways on outstanding matters and flooding points and to receive any new matters to be raised.

8.2 Footpaths

To discuss the previously received information on a replacement gate on Bridleway 8

To discuss any outstanding matters, new matters or information received regarding footpaths

8.3 Trees

To discuss any matters relating to trees on Parish Council land or in the ownership of the Parish Council.

8.4 Flooding

To receive any updates on flooding.

9. Planning

9.1 Applications/Appeals

To make recommendations to the Planning Authority upon the suitability of the following planning applications/appeals

Planning Ref	Property	Planning Details
No planning applications have been received.		
Any further applications received after the publication of this agenda will be advised at the meeting. Details of planning applications can be found on the Forest of Dean District Council website using the following link: https://publicaccess.fdean.gov.uk/online-applications		

10. Police Matters

10.1 Other Matters

To discuss any outstanding or new police matters.

11. Website and Email Accounts

11.1 To discuss the new website compliance information received and the actions that are needed to implement these and the costs involved.

11.2 To discuss the email changes and associated costs following the advice received to change to a .gov.uk email(s)

12. Communications

To receive information on an initiative to create better communications between Parish and Town Councils and the District and County Councils.

13. Other Items for Information Only/Future Agenda Items

Items brought to the Councils attention for information – no decisions will be made at this meeting, if a decision is needed the item will be placed on the agenda for the next meeting.

14. Date of next Meeting

Tuesday 7th January 2025